Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Courageous Hearts Preschool And Child Care Center		9000591489 / 001 - 2006677	
Address - Facility (Street, City, State, Zip Code) 44 2Nd St Milton WI 535631241	**Telephone Number** 608-207-7789	**Date - Regulation Visit** 7/8/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff A did not have documentation of completed Child Abuse and Neglect Prevention training on file as required.	The missing Mandated Reporter Training documentation has been corrected. The employee completed the required Wisconsin Mandated Reporter Training, and the updated certificate has been placed in the employee's personnel file and submitted to our DCF licensor and the Wisconsin Registry. To prevent future occurrences, administration will review all training certificates for completeness before filing and maintain a personnel file checklist to ensure all required licensing documentation and training records remain current and complete.	The missing documentation was corrected immediately upon discovery. The updated Mandated Reporter Training certificate has been placed in the employee's personnel file and submitted to our DCF licensor and the Wisconsin Registry.	

NAME - Agency Worker
Jenny Sweeney

Date Issued

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
7/31/2026