

Date Correction Plan Due 3/1/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Courageous Hearts Preschool And Child Care		Provider Number / Facility ID Number 9000591489 / 001 - 2006677		
Center Address - Facility (Street, City, State, Zip Code) 44 2Nd St Milton WI 535631241		Telephone Number 608-207-7789	Date - Regulation Visit 2/7/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(h) Report - Change in Room Usage Description: The program did not get department approval to change a room's usage, as required, 20 days prior to converting an office space into an infant sleeping room.	Moving forward, we will get department approval 21 days in advance of changing room usage.	2/21/2024	
2	251.055(1)(a) Supervision Of Children Description: The program did not supervise each child within site and sound when multiple times throughout a licensing visit, a three-year-old child opened the gate of their classroom to visit another classroom.	This child left his gated classroom to visit mom, who is a teacher at the center. Moving forward, only teachers will open/close classroom gates to ensure safety. we have implemented new gates to keep children in their assigned classrooms.	2/21/2024	

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3	251.06(3)(b)2. Emergencies - Practice Written Plans Description: The program did not have documentation of fire and tornado drills practiced from September 2023 to January 2024.	Documentation of fire Drill was written in "Fire Detection/Prevention System." Moving forward, fire drills and Tornado Drills will be documented in "Emergency Drill Practice." Fire Drills will be practiced and documented monthly and Tornado drills will be practiced and documented monthly April- October.	2/21/2024
			Verification Date

NAME - Agency Worker
Jenny Sweeney

Date Issued
2/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Marcia Brockhus

Date Signed

2/21/2024