

Date Correction Plan Due 10/1/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Young Stars Academy		<b>Provider Number / Facility ID Number</b> 1000591181 / 001 - 2006346		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2704 N 46Th St Milwaukee WI 532102431		<b>Telephone Number</b> 262-720-2676	<b>Date - Regulation Visit</b> 9/13/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)4.a. <b>Child Record - Physical Exam - Under 2</b>  Description: There was no record for Child 1 of having a physical exam in the past 6 months. The last exam was in May 2023.	Child's mother/parent has been notified Regarding child's physical exam. Parent has scheduled an appointment and form was given.	10/07 2024	
2	250.05(2)(a) <b>Staff File - Staff Record Form</b>  Description: Staff C did not have all the required personal information on file, such as staff's education, position, and prior work experience.	Staff C has been notified Regarding her initial application and what information is Required. We have implemented a <i>cont</i> →	10/07/24	

new system in which the owner/licensee will go over all application and staff general files prior to their start date. Staff C has fixed her form.

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2704 N 46Th St Milwaukee WI 532102431		262-720-2676	9/13/2024	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>250.05(3)(c)  <b>Provider Training - Substitutes &amp; Volunteers</b></p> <p>Description: Staff B, a volunteer used to meet staff-to-child ratio, has worked in the center for 240 hours and does not have documentation of completed training.</p>	We are now implementing a staff resource option to assist staff with financial aid for required training.	10/09/2024	
4	<p>250.05(4)(a)  <b>Staff Orientation - Documentation</b></p> <p>Description: Staff B does not have documentation of a written orientation (staff orientation checklist).</p>	We have posted an exemplar staff file for reference of what a complete staff file should look like.	10/09/2024	
5	<p>250.07(3)(e)  <b>Trampolines &amp; Inflatable Bounce Surfaces</b></p> <p>Description: There was a small trampoline in the outdoor plays place and accessible to children.</p>	The trampoline was removed and a sign has been posted on the backdoor to the outdoor play space that states, No Trampolines.	10/07/2024	
6	<p>250.09(4)(b)  <b>Infant &amp; Toddler - Diaper Changing Surface - Disinfection</b></p> <p>Description: The diaper changing mat was observed to have small rips/tears, making the surface unable to be disinfected easily.</p>	The small rip that was in the center of the changing table is gone and has been replaced with a <sup>new</sup> changing mat. We will be replacing mats every 90 days now to prevent any future rips or tears.	10/07/2024	

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*continued*

1. We now have  
a child record checklist  
with due dates and  
time frames posted  
near files.

NAME - Agency Worker

Kristin Keck, Sarah Stormont

Date Issued

9/17/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Shaquela Thomas*

Date Signed

10/07/2024