

Date Correction Plan Due 4/19/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Panda And Pals Playhouse Cc Ctr Llc		Provider Number / Facility ID Number 3000591033 / 001 - 2006200		
Address - Facility (Street, City, State, Zip Code) 3240 N Teutonia Ave Milwaukee WI 532062265		Telephone Number 414-935-2441	Date - Regulation Visit 3/20/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. Child Record - Health History Description: Child 4's health history and emergency care plan form listed an "other condition" but additional information regarding signs or symptoms to watch for, steps a worker should follow, when to call a parent, and when the condition requires emergency medical care was not completed. Child 1 did not have documentation of information found in a health history and emergency care plan form on file.	Health History form was completed	March 20, 2024	
2	251.04(6)(b) Current, Accurate Daily Attendance Record Description: Attendance was not accurate when 9 children were in care in the Panda room but eight children were signed in.	Attendance will be Accurate in the Panda room	March 20, 2024	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(2)(a)2. Staff Record - Completed Background Check Description: The background check for staff D was expired. Staff D was providing care during the visit.	Background check was completed	March 21, 2024	
4 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff hours were not accurate in the Panda room when one staff person was not signed in. Repeat violation: Previously cited on 1/10/2023	Staff hours will be accurate	March 21, 2024	
5 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Child Abuse & Neglect prevention training was expired or missing for staff C, D, E, and F.	Child Abuse & Neglect training was completed	March 21, 2024	
6 251.05(3)(e)3.d. Center Director / Small Center - Entry-Level Training Description: The identified director did not complete additional required training within one year of assuming the position of director.	Center Director is not enrolled in the Entry-Level training	March 2025	

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Panda And Pals Playhouse Cc Ctr Llc

3000591033 / 001 - 2006200

Address - Facility (Street, City, State, Zip Code)

3240 N Teutonia Ave Milwaukee WI 532062265

Telephone Number

414-935-2441

Date - Regulation Visit

3/20/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	<p>251.05(3)(gr)3.a. Meal Prep Personnel - Training</p> <p>Description: Staff C did not have documentation of one hour of annual training in kitchen sanitation, food handling, and nutrition.</p>	Annual training was completed	April 17, 2024	
8	<p>251.05(4)(a) Staff Orientation - Develop, Implement, Document</p> <p>Description: Staff D did not have documentation of an orientation on file.</p>	Orientation was completed	Orientation was completed 6/23 but was not found at the time of visit. It was behind her other paper wk.	
9	<p>251.06(2)(d) Access To Materials Potentially Harmful To Children</p> <p>Description: Bleach and raid were accessible to children in the unlocked cupboard under the kitchen sink.</p>	The bleach + raid is in a locked cabinet.	3.20.24 cupboard did have a lock but didn't latch at that time.	
10	<p>251.06(7)(a) Indoor Space - Square Footage Per Child</p> <p>Description: During the visit, the two to three year old room exceeded capacity allowed when 9 children were in care. The room was approved for a maximum capacity of seven.</p>	We will make sure the is not over capacity	March 21, 24	

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11	251.06(9)(d)2.a. Food Storage - Dry Food Description: Opened crackers and cereal were not stored in food grade containers and labeled.	Dry is stored in container and labeled	March 21, 24	
12	251.08(4)(b) Driver Orientation - Requirement Description: Staff F's driver orientation was expired when it was completed more than one year prior to the visit. Repeat violation: Previously cited on 1/10/2023	Driver Orientation was completed	March 21, 24	
13	251.08(4)(c)1. Driver Record - Obtain & Review Description: Staff F's driving record was expired when it was completed more than one year prior to the visit. Repeat violation: Previously cited on 1/10/2023	Driver Record was completed	March 21, 24	

NAME - Agency Worker
Cindy Matuszak

Date Issued
4/5/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

DAH

04-19-2024