

Date Correction Plan Due 3/27/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Incredible Minds Lrng Center Llc		1000590961 / 001 - 2006112	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
4022 N 27Th St Milwaukee WI 532161804		414-433-0797	2/25/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Enrollment information was incomplete or missing for Child #1 and Child #2. Repeat violation: Previously cited on 7/1/2025	<i>All files have been updated</i>	<i>3.9.26</i>
2	251.04(6)(a)4. Child Record - Field Trip Authorization Description: Field trip authorization was observed incomplete for Child #3.	<i>All paperwork has been placed in files</i>	<i>3.9.26</i>

Name - Certified Operator / Licensed Center

Incredible Minds Lrng Center Llc

Provider Number / Facility ID Number

1000590961 / 001 - 2006112

Address - Facility (Street, City, State, Zip Code)

4022 N 27Th St Milwaukee WI 532161804

Telephone Number

414-433-0797

Date - Regulation Visit

2/25/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.04(6)(a)6. Child Record - Health History</p> <p>Description: Health history information was observed incomplete for Child #4.</p> <p>Repeat violation: Previously cited on 10/9/2024</p>	<p>All files have been updated</p>	<p>3.9.26</p>	
4	<p>251.04(6)(a)6m. Child Record - Immunization History</p> <p>Description: Immunization history was missing from Child #1 and Child #2 files.</p> <p>Repeat violation: Previously cited on 7/1/2025</p>	<p>All paper work have been placed In files</p>	<p>3.9.26</p>	
5	<p>251.04(6)(a)8.a. Child Record - Physical Exam - Under 2</p> <p>Description: An initial health exam was not observed on file for Child #3.</p> <p>Repeat violation: Previously cited on 7/1/2025</p>	<p>All files have been updated</p>	<p>3.9.26</p>	
6	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Current infant and child CPR/AED training was not on file for Staff B. Incomplete infant and child CPR/AED training was observed on file for Staff C and Staff D.</p>	<p>class has been was scheduled for upcoming date</p>	<p>4.16.2026</p>	

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Incredible Minds Lrng Center Llc

1000590961 / 001 - 2006112

Address - Facility (Street, City, State, Zip Code)

4022 N 27Th St Milwaukee WI 532161804

Telephone Number

414-433-0797

Date - Regulation Visit

2/25/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Current child abuse and neglect training was not on file for Staff B and Staff D. Repeat violation: Previously cited on 7/1/2025	All Trainings has been updated	3.9.26	
8	251.055(1)(f) Child Tracking Procedure Description: The tracking procedure was inaccurate. Five children were present and only 3 children were marked onto the tracking sheet. Repeat violation: Previously cited on 7/1/2025, 10/9/2024	Staff has been retrained on Tracking	3.9.26	
9	251.06(2)(b) Electrical Or Hot Surface Protection Description: An extension cord with multiple outlets were observed without protective covers.	All plugs has been replaced	3.9.26	
10	251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width Description: The exit was obstructed by furniture. There was less than 3 feet clearance between two metal cabinets and the back door.	Door have been cleared	3.9.26	

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Incredible Minds Lrng Center Llc

1000590961 / 001 - 2006112

Address - Facility (Street, City, State, Zip Code)

4022 N 27Th St Milwaukee WI 532161804

Telephone Number

414-433-0797

Date - Regulation Visit

2/25/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
11	<p>251.06(9)(d)1.b. Food Storage - Refrigeration Units</p> <p>Description: The freezer was observed at approximately 6°F and not maintained at 0°F or below.</p> <p>Repeat violation: Previously cited on 7/1/2025</p>	<p>updated and placed at 0°F</p>	<p>3.9.24</p>	
12	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: Changes in development were not documented.</p> <p>Repeat violation: Previously cited on 10/1/2025</p>	<p>All forms have been updated</p>	<p>3.9.24</p>	
13	<p>251.09(1)(j) Infant & Toddler - Crib Mattresses & Coverings</p> <p>Description: The sheets on the playpen mattress didn't fit snugly over the mattresses</p>	<p>New sheets have been ordered</p>	<p>3.9.24</p>	
14	<p>251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home</p> <p>Description: A container of baby food brought from home did not include a label with the child's name and a date.</p>	<p>every child food is labeled with name and date</p>	<p>3.9.24</p>	

Name - Certified Operator / Licensed Center Incredible Minds Lrng Center Llc		Provider Number / Facility ID Number 1000590961 / 001 - 2006112	
Address - Facility (Street, City, State, Zip Code) 4022 N 27Th St Milwaukee WI 532161804		Telephone Number 414-433-0797	Date - Regulation Visit 2/25/2026
Rule/Statute Number	Correction Plan	Expected Completion Date	Verification Date
Noncompliance Statement			

NAME - Agency Worker
Crescenta Sabree, Tiisha Harrell

Date Issued
3/13/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed