

<b>Date Correction Plan Due</b> 7/28/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Incredible Minds Lrng Center Llc		<b>Provider Number / Facility ID Number</b> 1000590961 / 001 - 2006112					
<b>Address - Facility (Street, City, State, Zip Code)</b> 4022 N 27Th St Milwaukee WI 532161804		<b>Telephone Number</b> 414-433-0797	<b>Date - Regulation Visit</b> 7/1/2025				
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>  1 251.04(6)(a)1. <b>Child Record - Enrollment Information</b>  Description: Staff 2 and 3 do not have the following completed on the child enrollment form: - persons authorized to call for/receive child - emergency contact information	<b>Correction Plan</b>  All Documents will be updated	<table border="1"> <thead> <tr> <th data-bbox="1522 722 1774 787">Expected Completion Date</th> <th data-bbox="1774 722 1953 787">Verification Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="1522 787 1774 1112">8-8-25</td> <td data-bbox="1774 787 1953 1112"></td> </tr> </tbody> </table>	Expected Completion Date	Verification Date	8-8-25	
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8-8-25							
	2 251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: Child #2 through 7 do not have an immunization history on file for review.	All forms will be turned in from parents	<table border="1"> <tbody> <tr> <td data-bbox="1522 1120 1774 1380">8-8-25</td> <td data-bbox="1774 1120 1953 1380"></td> </tr> </tbody> </table>	8-8-25			
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3	251.04(6)(a)8. <b>Child Record - Physical Examination</b>  Description: Child # 2 and 3 do not have documentation of a physical examination on file for review.	All forms will be turned in from parents	8-8-25	
4	251.04(6)(a)8.a. <b>Child Record - Physical Exam - Under 2</b>  Description: Child # 1 does not have an updated physical examination on file for review as required every 6 months for children under age 2 (last completed 10/2024).	forms will be submitted from parents	8-8-25	
5	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff C and D do not have documentation of biennial Child Abuse and Neglect training on file for review.  Repeat violation: Previously cited on 11/9/2023	staff will Renew training	8-8-25	
6	251.055(1)(a) <b>Supervision Of Children</b>  Description: A pre-teen child was observed laying in the front hallway near the office when licensers first arrived. This same child was then observed laying on the bathroom floor later during the visit.	Parent was notified of behavior	8-8-25	

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7	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The child tracking sheet was not in the Toy Story room. The teacher stated it had been removed from the room.</p> <p>A child who was observed laying on the hallway floor and bathroom floor during licensing visit was not properly tracked out of the assigned room.</p> <p>Repeat violation: Previously cited on 10/9/2024</p>	<p>The clipboard was being updated when asked but didn't return to follow up</p> <p><del>8-8-25</del></p>	8-8-25	
8	<p>251.055(2)(b) <b>Staff-To-Child Ratios - Minimum</b></p> <p>Description: In the Jungle Room 1, there were five children (four under age 2) with one teacher placing them out of ratio.</p>	<p>the ratio sheet stated if children are between 15 and 24 months the staff to child ratios are 1:6</p>	8-8-25	
9	<p>251.06(2)(d) <b>Access To Materials Potentially Harmful To Children</b></p> <p>Description: In the outdoor play space, a round cylinder cover with wires exposed, was observed accessible to children (this appears to be from a broken toy).</p>	<p>All broken toys have been removed</p>	8-8-25	

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10	<p>251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b></p> <p>Description: The outdoor play space was observed to have various pieces of litter (straws, bits of paper and plastic)</p>	<p>Play ground will be cleaned daily after each use</p>	<p>8-8-25</p>	
11	<p>251.06(2)(i) <b>Deteriorating Paint</b></p> <p>Description: Peeling paint was observed on the wall in the outdoor play space.</p> <p>The bottom of the door in the outdoor play space had broken/peeling areas.</p>	<p>Will be Repainted</p>	<p>8-8-25</p>	
12	<p>251.06(9)(d)1.b. <b>Food Storage - Refrigeration Units</b></p> <p>Description: The refrigerator in the infant room registered 54 degrees.</p> <p>The refrigerator in the kitchen registered 53 degrees and the freezer registered at 14.5 degrees.</p>	<p>Will be Replaced</p>	<p>8-8-25</p>	
13	<p>251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b></p> <p>Description: The freezer in the infant room did not have a thermometer.</p>	<p>thermometer was <del>there</del> placed in Fridge</p>	<p>7-1-25</p>	

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14	251.06(9)(d)2.a. <b>Food Storage - Dry Food</b>  Description: An open container of mashed potato flakes, an open bag of flour was not stored in a ziplock bag or food storage container.	All open food will be stored properly	7.1.25	
15	251.07(2)(b) <b>Policy - Child Guidance</b>  Description: The center did not follow their policy of providing clear limits of positive guidance or redirection for a pre-teen child who was observed laying in the hallway by the office and then later in the bathroom. The child was observed using a cell phone during these times.	Cell phones taken away parent was notified child was removed from center	7.1.25	
16	251.07(3)(i) <b>Cleanliness Of Furnishings, Toys, Equipment</b>  Description: A stack of cots located in the hallway were not covered.	Cover was placed on cots	8.8.25	
17	251.08(4)(b) <b>Driver Orientation - Requirement</b>  Description: Staff C, a designated driver, does not have documentation of an annual driver training on file for review (expired 8/2024).	Driver training was placed in file	8.8.25	

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18 251.09(1)(k) <b>Infant &amp; Toddler - Bedding</b>  Description: An infant was observed sleeping in a bouncy seat with a blanket that was by their mouth and nose.  Repeat violation: Previously cited on 10/9/2024	Covers will be removed so child is to use blankets for sleeping	<del>8-8</del> 7-1-25	
19 251.09(2)(bm) <b>Infant &amp; Toddler - Sleep Position</b>  Description: An infant was observed sleeping in a bouncy seat.	When children falls asleep will be removed and	7-1-25	

NAME - Agency Worker  
Laura Taylor

Date Issued  
7/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Dominic DeLler*

Date Signed  
8-10-2025