Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/5/2026		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Once Upon A Time School House Presch	3000590943 / 001 - 2006098

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
237 W Pearl St Belleville WI 535089330	608-424-1040	7/17/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(2)(e) **Child Guidance - Prohibited Actions** Description: Video footage showed a teacher used a prohibited action that may be psychologically, emotionally or physically painful, discomforting, dangerous or potentially injurious, when they roughly pulled a 20-month-old by one arm and slid them across the floor. The incident was self-reported by the program.	Upon becoming aware of the incident, administration immediately reviewed the video footage and followed the center's reporting and personnel procedures. The staff member involved was terminated as a result of the incident. The child's family was notified, and the center cooperated fully with all required reporting and licensing procedures. Staff were reminded that when a child needs assistance, is having difficulty following directions, or requires support with behavior, staff are expected to use developmentally appropriate, positive guidance strategies. Staff must seek assistance from another teacher or administration when additional support is needed. The center will continue to reinforce appropriate child guidance practices and expectations with all staff to ensure a safe, nurturing, and respectful environment for all children.	7/11/2026	
2	251.09(3)(a)2m. **Infant & Toddler - Correct Food, Breastmilk, Or Formula** Description: Staff did not ensure each child was fed the correct breastmilk when a 9-month old was served the wrong breastmilk. The incident was self-reported by the program.	All staff were immediately reminded of the importance of verifying each child's breastmilk and ensuring that the correct breastmilk is provided to the correct child. Staff were reminded to verify that each container of breastmilk is clearly labeled and matches the child's name prior to feeding. The center has reviewed its breastmilk handling and feeding procedures with all infant and toddler staff. Staff are required to verify the child's name and the breastmilk label before each feeding and to follow the center's procedures for storing, identifying, and serving breastmilk.	7/1/2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Sara Bossingham Obrien

Date Issued
7/22/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Rebecca Schwenn

Date Signed
7/23/2026