

Date Correction Plan Due 4/10/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Once Upon A Time School House Presch		3000590943 / 001 - 2006098	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
237 W Pearl St Belleville WI 535089330		608-424-1040	3/27/2026
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.055(1)(a) Supervision Of Children Description: Each child was not supervised by a child care worker who is within sight and sound of the children to guide behavior and activities, prevent harm and ensure safety when on March 17, 2026 a 5-year-old child left the classroom and was unsupervised in the hallway for approximately 2-3 minutes. The center self-reported the incident. Repeat violation: Previously cited on 7/3/2024	Staff members were reminded that they are required to consistently follow all safety procedures. This includes maintaining accurate headcounts at all times, actively supervising all children, and closely monitoring classroom doors during all transitions. Staff are also required to ensure children know who is in charge at all times and must confirm that no child follows a departing staff member. These expectations will be reviewed again with all staff at the April staff meeting.	3/27/2026
			Verification Date

NAME - Agency Worker
Sara Bossingham Obrien

Date Issued
3/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Rebecca Schwenn

Date Signed

3/27/2026