

Date Correction Plan Due 3/29/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Papa Bear Daycare Corp		Provider Number / Facility ID Number 7000590907 / 001 - 2006060		
Address - Facility (Street, City, State, Zip Code) 3001 S 13Th St Milwaukee WI 532153825		Telephone Number 414-988-5178	Date - Regulation Visit 3/8/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff A did not documentation of a health report/TB test on file.  Repeat violation: Previously cited on 1/19/2023	It was complete just left @ home. It was brought in and put in the file	3/11/24	
2	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff A did not have documentation of current Child Abuse and Neglect on file.  Repeat violation: Previously cited on 1/19/2023	I had staff complete the CAN Training During nap time. Certificates are printed and placed in staff files and will send to the Registry	3/15/24	

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3	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: Staff A did not have documentation of a completed orientation form on file.  Repeat violation: Previously cited on 1/19/2023	I had the staff finish initialing the form and placed in the file	3/11/24	
4	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: The center did not have the tracking forms in the classrooms.  Repeat violation: Previously cited on 1/19/2023	We have been transitioning to Brightwheel. I have a paper attendance form in each classroom until we all are using the app for tracking	3/11/24	
5	251.06(11)(bm)3. <b>Outdoor Play Equipment - Construction, Condition</b>  Description: The outdoor play space had a table that the legs were broken.	We screwed the legs back on the tool table	3/11/24	
6	251.06(3)(b)4. <b>Emergencies - Record Of Fire / Tornado Drills</b>  Description: The fire drills were not documented for January and February of 2024.	I recorded the dates and times on the form posted on the parent Board	3/8/24	

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7	251.06(9)(d)1.b. <b>Food Storage - Refrigeration Units</b>  Description: There was no thermometer in the freezer to ensure that the temperature is at 0 degrees or lower.	I ordered more thermometers from Amazon and they arrived and were placed in all freezers + refrigerators	3/11/24	
8	251.07(5)(a)5.a. <b>Menus - Post</b>  Description: The menu was not posted in the kitchen.	menu was typed up for the following week and posted on the parent Board up front.	3/11/24	
9	251.09(1)(b) <b>Infant &amp; Toddler - Location &amp; Sharing Intake Information</b>  Description: The intake forms were not located in the toddler room with the children.	A binder was purchased so that infant and toddlers have their own and are located in each room.	3/11/24	

**NAME - Agency Worker**  
Joel Marquez

**Date Issued**  
3/15/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

*Olivia Lopez*  
Olivia LOPEZ

3/15/24