

Date Correction Plan Due 10/21/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids And Company 2 Llc		Provider Number / Facility ID Number 0000590790 / 001 - 2005931		
Address - Facility (Street, City, State, Zip Code) 7127-7135 W Lisbon Ave Milwaukee WI 532101145		Telephone Number 414-333-6005	Date - Regulation Visit 6/5/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff D does not have the required physical exam on file and has been working at the center for more than 30 days.</p> <p>Repeat violation: Previously cited on 7/12/2022</p>	<p>Provider will ensure physical exams are in file within time frame of WI state Rule licensing. Staff D returned physical exam to put in file.</p>	7/30/24	
2	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Staff are not consistently documenting their hours worked when used to meet staff-to-child ratio. Based on a review of attendance records and staff hours, on 6/3/24 and 6/4/24, several staff signed in but did not sign out. And on 6/7/24, in the infant room, no staff signed in from 11:00am to 12:00pm while children were in care.</p> <p>Repeat violation: Previously cited on 8/22/2023, 7/11/2023</p>	<p>Provider will ensure that staff are signing in & out. Staff will have a staff meeting to go over this. Staff signed their working times on attendance sheet.</p>	10/12/24	

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<p>3 251.05(3)(g)1. Assistant Child Care Teacher - Supervision</p> <p>Description: Based on a review of staff and attendance records, two assistant teachers working alone in the infant room were not under the supervision of a child care teacher on 6/3/24 from 10:00am to 12:42pm. On 6/7/24, one assistant teacher was working alone in the infant room from 8:20am to 11:00am and again from 12:00pm to 4:42pm and another assistant teacher was working alone from 2:37pm to 7:23pm.</p> <p>Repeat violation: Previously cited on 8/22/2023</p>	<p>Provider will ensure that no assistant is working by themselves. Provider will ensure that all staff are signing in & out on attendance sheet. Provider had staff meeting to go over signing in & out no assistant working alone.</p>	10/12/24	
<p>4 251.05(4)(a) Staff Orientation - Develop, Implement, Document</p> <p>Description: Staff C does not have documentation of a completed written orientation (staff orientation checklist) on file. Staff C started in March 2024 and would have needed an orientation within the first week at the center.</p>	<p>Provider will ensure that all staff complete their written orientation by the 1st day of work. Written orientation form completed by staff C.</p>	7/10/24	
<p>5 251.055(1)(b) Supervision - Teacher Per Group Of Children</p> <p>Description: The infant room was not supervised by at least one child care teacher on 6/3/24 from 10:00am to 12:42pm, on 6/7/24 from 8:20am to 11:00am from 12:00pm to 4:42pm, and from 2:37pm to 7:23pm.</p> <p>Repeat violation: Previously cited on 8/22/2023</p>	<p>Provider will ensure that all staff are signing in & out. Provider had staff meeting w/ staff to remind them of the importance of attendance sheets. Staff signed in & out missing times for attendance sheet.</p>	10/12/24	

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NAME - Agency Worker
Kristin Keck, Sarah Stormont

Date Issued
10/7/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/23/24