

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
4/20/2023

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Ginger Bread House Stoughton		1000590771 / 001 - 2005912	
Address - Facility (Street, City, State, Zip Code) 900 W Wilson St Stoughton WI 535891468		Telephone Number 608-873-7884	Date - Regulation Visit 4/5/2023
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 Meal Prep Personnel - Training Description: A meal prep personnel did not complete and document at least 4 hours of training in kitchen sanitation, food handling and nutrition prior to beginning work in the kitchen.	<i>TO Finish the food books from early education station</i>	<i>4/28/23</i>	
2 251.08(3)(c) Information In Vehicle - Route And Stops Description: The center did not maintain written documentation at the center and in the vehicle transporting children of the transportation route and stops.	<i>we will print our Routes and put in busses</i>	<i>4/10/23</i>	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.08(4)(b) Driver Orientation - Requirement Description: Documentation of driver orientation was not on file for staff A.	We will refill our orientation forms	4/14/23	

NAME - Agency Worker
Michelle Garcia

Date Issued
4/6/2023

SIGNATURE - Certified Operator/ or Designee / Licensee or Designee

Date Signed

Michelle Garcia

4-6-23