

Date Correction Plan Due 10/16/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center St. Paul's Child Care Center		Provider Number / Facility ID Number 4000590474 / 001 - 2005521		
Address - Facility (Street, City, State, Zip Code) 7835 W Grant St West Allis WI 532191712		Telephone Number 414-544-8131	Date - Regulation Visit 9/24/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a) Staff Record - Maintenance & Availability Description: Staff working in ratio in preschool class did not have a file for review			
2	251.05(2)(a)1. Staff Record - Personal Information Description: Staff 1 lacked complete personal information including an emergency contact			

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: No physical on file for staff #1:			
4	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff #1 did not have required Registry certificate on file			
5	251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Staff #1 lacked documentation of complete education qualifications			
6	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff not documenting the room assigned for ratio as required			

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7	251.055(1)(f) Child Tracking Procedure Description: No tracking performed after children left to transition to school 4 K program			
8	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: Children under two were described as being supervised as 1 staff to 7 children for approx. 20 minutes prior to 7:50 AM			
9	251.06(2)(i) Deteriorating Paint Description: Flaking paint observed in gym where children were in care			
10	251.06(3)(b)2. Emergencies - Practice Written Plans Description: No documentation available			

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11	251.06(4)(jm)2. Fire Alarms & Smoke Detectors - Testing Description: No documentation available Repeat violation: Previously cited on 1/24/2024			
12	251.07(2)(e) Child Guidance - Prohibited Actions Description: Staff members did disclose that a former staff was verbally and physically rough with children in care.			
13	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Medication authorization did not include intervals of use as required. Medication expired April of 2024 Repeat violation: Previously cited on 1/24/2024, 1/11/2023			
14	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Children were diapered on carpeted floors that were not easily cleaned nor properly sanitized and disinfected. Repeat violation: Previously cited on 1/11/2023			

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NAME - Agency Worker
Paul Spink

Date Issued
9/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed