

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
4/13/2022		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

St. Paul's Child Care Center

Provider Number / Facility ID Number

4000590474 / 001 - 2005521

Address - Facility (Street, City, State, Zip Code)
7835 W Grant St West Allis WI 532191712

Telephone Number
414-430-2542

Date - Regulation Visit
3/14/2022

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child #2 and Child #3 who are under the age of 2, do not have documentation of a physical examination within the last 6 months. Child #2's last physical examination was documented on 08/30/2021. Child #3's last physical examination was documented on 04/14/2021.	Child #2 has a physical dated 4/7/2022. Child #3 has a Dr. appointment scheduled for May 16 and will have a physical dated May 16, 2022. In the future files will be reviewed every 6 months for compliance.	July 2022	
2 251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Staff A does not have the required Mandated Reporter Online training on file.	Staff A has completed the Mandatory Reporter Training.	April 7, 2022	

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Rule/Statute Number Noncompliance Statement		Correction Plan	Expected Completion Date	Verification Date
3 251.05(3)(b) Shaken Baby Syndrome Prevention Training Description: Staff A is missing the required Shaken Baby Syndrome (SBS)/Abusive Head Trauma (AHT) training on file.		Staff A has completed the Shaken Baby Training.	April 7, 2022	
4 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Intake forms in the Infant and Toddler Rooms did not have updates within the last 3 months. Repeat violation: Previously cited on 12/23/2021		Updates on intake forms for Infant-Toddler rooms were completed in March. However, they were on separate forms. Going forward updates will be documented on same form.	June 2022	

NAME - Certification Worker / Licensing Specialist
Jasmine Kelly

Date Issued
3/30/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Amy Prochner

Date Signed
4-12-2022