

Date Correction Plan Due 10/13/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(i) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> It Takes A Village Childcare	<b>Provider Number / Facility ID Number</b> 1000590441 / 001 - 2005483
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<b>Address - Facility (Street, City, State, Zip Code)</b> 7034 W Herbert Ave Milwaukee WI 532182915	<b>Telephone Number</b> 414-678-8139	<b>Date - Regulation Visit</b> 9/24/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>250.04(6)(a)1.e. <b>Child Record - Enrollment Information - Other Emergency Contact</b></p> <p>Description: The files for Child 3 and Child 5 were incomplete upon licensing review. Both files lacked information pertaining to emergency contacts who was not a parent/guardian.</p>	<p>Parents removed themselves from emergency contact replaced and Initiated with another EC. will make sure parents aren't writing themselves in emergency contact</p>	9/24/25	0
2	<p>250.05(2)(c) <b>Staff File - Days, Hours Worked</b></p> <p>Description: Center lacked documentation of the actual hours a provider worked when used to meet the applicable staff-to-child ratio. There were no documented hours for the current week or the previous week, at the time of licensing visit.</p>	<p>Staff to child ratio is now in place with owner. moving fwd will make sure I am signed in and out daily during operation.</p>	9/24/25	

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3	<p>250.05(3)(e)2. <b>Provider Training - Current Cpr Certificate</b></p> <p>Description: The file for Staff B was missing documentation of current training in Cardiopulmonary Resuscitation Training (CPR), at the time of licensing visit.</p>	<p>CPR was emailed same day. moving forward i will be sure to make sure everything is updated</p>	9/24/25	
4	<p>250.05(3)(fm) <b>Biennial Training - Child Abuse &amp; Neglect</b></p> <p>Description: The files for Staff A and Staff B lacked documentation of biennial training in child abuse and neglect prevention, at the time of licensing review.</p>	<p>Child Abuse + Neglect was completed and emailed same day. Moving forward i will make sure classes are up to date</p>	9/24/25	
5	<p>250.06(2)(c) <b>Access To Materials Potentially Harmful To Children</b></p> <p>Description: Materials potentially harmful were not stored in areas inaccessible to children at the time of licensing visit. Products, including soaps and hair items, were observed accessible in the bathroom, items were labeled keep out of reach of children. A poisonous plant was accessible to children in the outdoor play space.</p>	<p>hair products was removed from bathroom drawers same day. Moving forward i will make sure child safety is placed</p>	9/24/25	

Trees was removed from yard. I will make sure to check yard moving forward

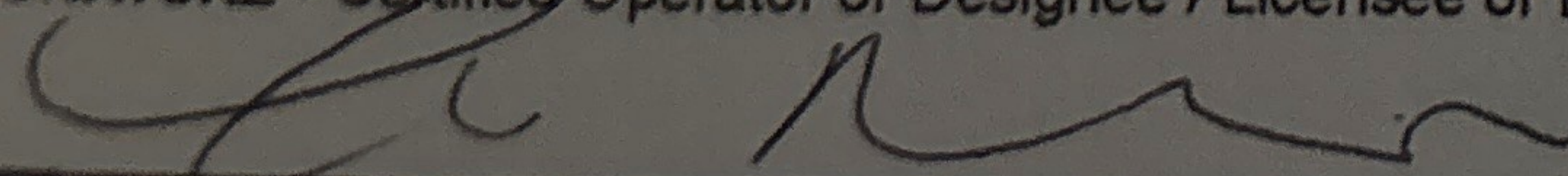
NAME - Agency Worker

Kayla Sands

Date Issued

9/29/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

9/29/2025