

Attachment "C"

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 2/28/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Our Little Ones Matter		Provider Number / Facility ID Number 3000590433 / 001 - 2005475	
Address - Facility (Street, City, State, Zip Code) 4500 N 75Th St Milwaukee WI 532185434		Telephone Number 414-380-5636	Date - Regulation Visit 1/16/2025
	Correction Plan	Expected Completion Date	Verification Date
1 250.04(2)(h) License Posted & Visible Description: The child care license is not posted at the center in a location where parents can see it.	• Post license in clear visible area. • Routine check	Waiting to receive	
2 250.04(2)(i)1.b. Department Notices Posted Description: Enforcements dated 09/20/23 and 04/02/24 are not posted at the center.	• maintain a checklist of required postings & their designated locations. • keep extra copies.	✓	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Our Little Ones Matter		3000590433 / 001 - 2005475		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
4500 N 75Th St Milwaukee WI 532185434		414-380-5638	1/16/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>250.04(6)(a)1m.f.</p> <p>Child Record - Health History - Medical Condition Symptoms</p> <p>Description: Child 1 has a documented medical condition, however there is no information in the child record about triggers that may cause a problem, signs or symptoms for the provider to watch for, steps a provider should follow, when to call a parent regarding symptoms, when the condition requires emergency medical care, and identification of all providers who have received specialized training or instructions to help treat symptoms.</p>	<p>- Notify parent/guardian of missing documentation.</p> <p>- Provide clear deadline for submission.</p> <p>- Ensure child 1 has emergency contact information temporarily recorded.</p> <p style="text-align: center;">↓</p>	5	
4	<p>250.04(6)(a)4.a.</p> <p>Child Record - Physical Exam - Under 2</p> <p>Description: Child 1 does not have documentation of a follow-up health examination at least once every 6 months as required. The most recent health examination report on file for Child 1 is from 02/28/24.</p> <p>Child 2 does not have documentation of an initial health examination within 3 months after Child 2 was admitted to the center as required.</p> <p>Repeat violation: Previously cited on 9/13/2023</p>			

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Our Little Ones Malters		3000590433 / 001 - 2005475	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
4500 N 75th St Milwaukee WI 532185434		414-380-5636	1/16/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>5 250.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: 3 children were in attendance during the visit on 01/16/25, however 2 children had documented arrival times on the attendance record.</p> <p>1 child is missing a departure time documented on the attendance record for 12/20/24 and 11/08/24.</p> <p>2 children are missing departure times documented on the attendance record for 12/13/24.</p> <p>Attendance records were unavailable for licensing review for the week of 11/11/24-11/15/24.</p> <p>Repeat violation: Previously cited on 3/27/2024, 9/13/2023</p>	<p>- implement a checklist system for tracking.</p> <p>- conduct a biweekly review of attendance records to identify gaps & errors.</p> <p>- utilize a standardized attendance system to minimize errors.</p>	4-10-25	4-10-25
<p>6 250.05(2)(c) Staff File - Days, Hours Worked</p> <p>Description: Staff hours are not documented for 11/04/24-11/08/24, 11/18/24-11/22/24, 12/02/24-12/06/24, 12/09/24-12/13/24, 12/16/24-12/20/24, 12/30/24-01/03/25, 01/14/25, and 01/15/25. In addition, a staff member is missing a departure time on the staff hours for 01/13/25, and missing an arrival time on staff hours for 01/16/25.</p> <p>Repeat violation: Previously cited on 9/13/2023</p>	<p>- implement a daily check-in process to ensure staff log hours accurately.</p> <p>- biweekly audits of staff records.</p>	4-10-2025	4-10-25

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Our Little Ones Matter		3000590433 / 001 - 2005475		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
4500 N 75Th St Milwaukee WI 532185434		414-380-5636	1/16/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	<p>250.05(3)(e)2.</p> <p>Provider Training - Current Cpr Certificate</p> <p>Description: Staff A, identified as the licensee, does not have documentation of a current certificate of completion for a department-approved course in infant and child CPR and AED use. The CPR certificate on file for Staff A was taken on 09/01/22.</p>	<p>• Set reminders for upcoming expirations & mandatory refresher courses.</p>		
8	<p>250.06(2)(c)</p> <p>Access To Materials Potentially Harmful To Children</p> <p>Description: There is an indoor pest control fogger spray on the kitchen counter accessible to children.</p> <p>An electric drill was observed in the main kitchen entryway accessible to children.</p> <p>Two packages of baby wipes were observed on the diaper changing surface in the bathroom. These packages are labeled "choking hazard" and "keep out of reach of children."</p> <p>Repeat violation: Previously cited on 3/27/2024</p>	<p>• Set up secure storage for any materials that are necessary for admin but inappropriate inappropriate for children.</p> <p>• Cabinet locks.</p>	01-24-25	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Our Little Ones Matter		3000590433 / 001 - 2005475		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
4500 N 75Th St Milwaukee WI 532185434		414-380-5638	1/16/2025	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
<p>9 250.06(2)(e) Potential Source Of Harm On Premises</p> <p>Description: A plastic marker cap was observed on a chair in the living room.</p> <p>A screwdriver was on the kitchen counter.</p> <p>There are several screws and nails protruding from the wooden fence in the outdoor play space.</p> <p>A curling iron cord was observed on the bathroom counter. A headband with beads was observed in a drawer in the bathroom.</p> <p>Grilling items, grilling utensils, and a can of tuna with sharp edges was in the outdoor play space.</p> <p>A pacifier with beads was in a pack n play.</p> <p>Cots observed stacked vertically in front door entryway.</p> <p>A child under 1 was observed mouthing plastic shoes.</p> <p>Repeat violation: Previously cited on 3/27/2024</p>	<ul style="list-style-type: none"> • set up secure storage. • ensure maintenance on fence & gate are monitored • clean outside area & increase garbage bins w/ secure lids. • children in contained designated play areas w/ designated toys ✓ • organize storage needs. 	2-24-25		
<p>10 250.06(2)(n)1.b. Radon - Testing, Current Providers</p> <p>Description: A radon test was not conducted no later than 6 months after the effective date of subdivision 1. This subdivision went into effect on 03/01/23.</p> <p>Repeat violation: Previously cited on 3/27/2024</p>	<ul style="list-style-type: none"> • implement a tracking system to monitor testing dates, results & any follow up needed. 	Done see email 2-24-25		

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Our Little Ones Matter		3000590433 / 001 - 2005475	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
4500 N 75th St Milwaukee WI 532185434		414-380-5636	1/16/2025
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
11 250.07(3)(a)4. Play Equipment - Condition Description: There is standing brown water, now turned to ice inside of a turtle sandbox in the outdoor play space.	<ul style="list-style-type: none"> properly store/clean outside items so they are meeting safety standards at all time. removed 	3-14-25	
12 250.07(3)(a) Trampolines & Inflatable Bounce Surfaces Description: An adult sized inflatable exercise ball was observed in the living room accessible to children in care.	<ul style="list-style-type: none"> Remove any item that is not daycare designated during daycare hours. 	3-14-25	
13 250.07(4)(c) Naps - Sleep Surface & Placement - Child 1 Year And Older Description: 3 pack n plays were observed in the living room were not placed at least 2 feet apart.	<ul style="list-style-type: none"> During daily room checks, verify items are correctly spaced. 	01-25-25	
14 250.07(6)(b)2. Medical Log Book - Pages And Entries Description: The first page of the medical log book is torn out. There are skipped lines in the medical log book. Repeat violation: Previously cited on 9/13/2023	<ul style="list-style-type: none"> implement a standard protocol for completing medical records. conduct audits of medical records biweekly 	4-25-25	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Our Little Ones Matter		3000590433 / 001 - 2005475		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
4500 N 75th St Milwaukee WI 532185434		414-380-5636	1/16/2025	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
15 250.09(1)(c)2. Infant & Toddler - Crib & Playpen Mattresses Description: Two pack n plays were observed with no tight fitting mattress or mattress covering. Another pack n play was observed with a mattress covering that did not fit snugly over the mattress.	Ensure all pack n plays are in correct condition prior to opening.	01-25-25		
16 250.09(3)(i) Infant & Toddler - Care During Feeding Description: 3 children under 1 year old were observed in high chairs and not secured with a safety strap. A 1 year old child was observed in the living room with a bottle in his mouth. The child was not seated in a high chair for feeding. Repeat violation: Previously cited on 9/13/2023	implement a routine check for all high chairs. ensure all aged children are feeding in designated feeding areas	01-25-25		

NAME - Agency Worker
Daniel Noel, Maureen Slatten

Date Issued
2/12/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

2-24-2025