DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
2/17/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Safe Haven Child Dev Center Two		6000590246 / 001 - 2005303	
Address - Facility (Street, City, State, Zip Code) 4415 W North Ave Milwaukee WI 532081241	Telephone Number 414-943-9805	Date - Regulation Visit 1/29/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A and Staff B do not have documentation of a physical examination report within 30 days after Staff A and Staff B were hired.	Staff A Health Report was completed 11/13/25 & was mis-filed in the cabint. Staff B Health report was in the file & completed 7/15/25	2/3/26 2/3/26	
2	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: The classroom staff are working in is not documented when those staff members are being used to meet the staff-to-child ratio.	staff sign In/Out has been created & implemented	2/3/26	

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3	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff A and Staff B do not have documentation of a biennial training on child abuse & neglect reporting requirements within one week after Staff A and Staff B began work at the center. Biennial child abuse & neglect training for Staff B was completed and documentation was received via email on 01/30/26.	Staff A has compled the training 1/30/26	1/30/26	
4	251.05(3)(gr)3.a. **Meal Prep Personnel - Training** Description: Staff C, identified as meal preparation staff, does not have documentation of completion of at least 4 hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work. 4 hours of training in kitchen sanitation, food handling, and nutrition was completed and received via email for Staff C on 01/30/26.	Staff C has completed the training 2/2/26	2/2/26	
5	251.05(4)(a) **Staff Orientation - Develop, Implement, Document** Description: Staff B does not have documentation of a written orientation program completed within their first week at the center.	Staff B orientation was in file & completed on 7/12/25	2/3/26	

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6 251.07(3)(f) **Trampolines & Inflatable Bounce Surfaces** Description: Two inflatable bounce surfaces were observed in a classroom accessible to children.	Two inflatable bounce surfaces has been thrown out	1/29/26	
7 251.08(4)(b) **Driver Orientation - Requirement** Description: Staff C, identified as a driver, does not have documentation of an annual driver training.	Driver training completed	1/29/26	
8 251.08(4)(c)1. **Driver Record - Obtain & Review** Description: Staff C, identified as a driver, does not have documentation of an annual driving record.	Driver record obtained 1/29/26	1/29/26	
9 251.08(5)(e)2. **Vehicle Requirements - Interior Condition** Description: Several items of garbage including plastic bags and food waste, was observed in both Vehicle #1 and Vehicle #2.	Vehicles has been washed a cleand out. 1/3/26	1/3/26	

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10	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: Child 2 does not have documentation of Child 2's changes in development and routines every 3 months based on discussion with the parent as required.	Child 2 documents has been updated 2/3/26	2/3/26	
11	251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: There are several holes in a diaper changing surface exposing foam underneath. This makes the diaper changing surface not easily cleanable.	Diaper changing surface will be replaced.	2/9/26	

NAME - Agency Worker
Daniel Noel

Date Issued
2/2/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
2/3/26