

<b>Date Correction Plan Due</b> 10/24/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Superior Children's Learning Center		<b>Provider Number / Facility ID Number</b> 2000589912 / 001 - 2004801		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1400 N Superior Ave Tomah WI 546601132		<b>Telephone Number</b> 608-567-2008	<b>Date - Regulation Visit</b> 7/24/2025	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(2)(b) <b>Compliance With Rules</b>  Description: A group child care center shall comply with all requirements of chapter DCF 251. Contrary to 251.04(2)(b), the center has been cited for numerous violations within the prior 3 years, including many repeat violations. The center was ordered by the department to complete 10 hours of training and coaching from the Parenting Place by 6/30/25 and failed to complete this training.  Repeat violation: Previously cited on 6/27/2024, 12/14/2023	The training is now completed I will reach out to the parenting place for a completed time sheet.	9/5/25	

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2	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Each child 2 years of age and under age 5 shall have an initial health examination not more than one year prior to nor later than 3 months after being admitted to the center, and a follow-up health examination at least once every 2 years thereafter. Child #5 has been in care longer than 3 months and did not have a child health report on file.  Repeat violation: Previously cited on 6/27/2024, 12/14/2023	Child had turned in health exam.  I now tell parents this needs to be turned in within one week to allow myself enough time to take further ACTION	7/31/25	
3	251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: There was no documentation of Staff Record form information in the files for employee A, D and E.  Repeat violation: Previously cited on 1/16/2025, 6/27/2024, 12/14/2023	Staff record was filed out and had printed background checks, diploma and or transcript were emailed and added to files Staff E also no longer works here	7/28/25	
4	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: The center did not have documentation of a completed child care background check for Staff D and E that indicates the person is eligible to work in a child care program as specified in s. 48.686, Stats., and ch. DCF 13. Staff D was providing care to children on the day of the monitoring visit.  Repeat violation: Previously cited on 5/20/2025, 11/20/2024, 6/27/2024	These were printed and added to files Staff E no longer works here.  I will be sure to print these when I see the cleaned background checks.	7/25/25	

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5	<p>251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b></p> <p>Description: The files for Staff D and E did not contain documentation of a physical examination report on a form provided by the department, completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.</p> <p>Repeat violation: Previously cited on 12/14/2023</p>	<p>E is no longer here Staff D was able to get an exam and turn in</p> <p>I will call and make appointments so that way I can assure this is done</p>	8/22/25	
6	<p>251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b></p> <p>Description: Staff A and B are missing a certificate from The Registry documenting that the person has met the educational qualifications for the position and the person has worked as a teacher, director and/or administrator at the center for at least 6 months.</p> <p>Repeat violation: Previously cited on 1/16/2025, 6/27/2024, 12/14/2023</p>	<p>Printed certs.</p> <p>Had to wait for renewals for it to be available.</p>	7/24/25	
7	<p>251.05(2)(a)5. <b>Staff Record - High School Diploma</b></p> <p>Description: Staff B and D, both teachers, did not have documentation of a high school diploma or its equivalent in their staff record file.</p> <p>Repeat violation: Previously cited on 1/16/2025, 6/27/2024, 12/14/2023</p>	<p>These were emailed the day of the visit and added to files.</p>	7/24/25	

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8	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff A, B, C and G were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.  Repeat violation: Previously cited on 6/27/2024	These were completed a couple days after the visit.  Added to trainings (once a year)	7/25/25	
9	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: Staff D and E were missing documentation of having received a complete orientation within their first week at the center.  Repeat violation: Previously cited on 6/27/2024, 12/14/2023	form was in the orientation binder still  Be sure to place in file immediately	7/28/25	
10	251.09(4)(a)4. <b>Infant &amp; Toddler - Diaper Changing Surface Safety</b>  Description: The strap on the diaper changing pad was cut and no longer functional making the diaper changing surface unsafe because there was no longer a restraint to prevent a child from falling since the diaper changing surface is above floor level.	A new one was purchased.  Spoke with staff about not cutting straps and I also now check these regularly	7/25/25	

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11	251.09(4)(b) <b>Infant &amp; Toddler - Sinks In Self-Contained Area</b>  Description: Rule requires there to be a sink in an infant and toddler room that is not used for food preparation or dishwashing. The only sink in the infant room was being used to wash bottles on the day of the monitoring visit.	Soap and bottle brush were removed also talked about in staff meeting and now have a dirty dish bucket for bottles to be brought to the kitchen.	7/25/25
			<b>Verification Date</b>

NAME - Agency Worker  
Jennifer Stubbe, April Callihan

Date Issued  
10/10/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Amanda [Signature]*

Date Signed

~~10/10/25~~ 10/24/25