

Date Correction Plan Due 11/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Inspire Early Childhood Llc	Provider Number / Facility ID Number 2000 89642 / 001 - 2004269
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Address - Facility (Street, City, State, Zip Code) 5821 Oncken Rd Waunakee WI 535979430	Telephone Number 608-733-1670	Date - Regulation Visit 10/4/2024
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: A child under 2 years of age did not have a follow-up examination on file.	The Office Administration currently informs parents one month ahead of the Physical Exam appointment due date and will now add tracking of actual appointment date for follow through. If the Physical Exam form is not turned in as expected on date due the Office Administration will contact the parent and determine a completion plan for compliance.	Expected Completion Date: 12/6/2024	
2	251.07(1)(e)4. Daily Outdoor Activities Description: Children from the infants room did not have daily outdoor activities in some weeks of the month of July 2024 when the weather was suitable.	Classrooms will continue to ask the office for assistance with outdoor transition support, as needed. Inspire classrooms will continue to post their outdoor schedule in their classroom and will include the outdoor activity plans in the lesson plan file. The Office Administration has implemented tracking for each classroom's outdoor frequency on a dated chart in order to offer support as needed.	Expected Completion Date: 11/18/2024	

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3	251.07(6)(i)1. Washing Child's Hands & Face Description: Children's hands and face were not wash after a diaper change and before meal.	Inspire held a Staff-Wide Handwashing training and reminder session at monthly Staff Training Meeting 10/8/2024 on handwashing as part of childcare daily routines. Additional reminder signs are posted in all classrooms and bathroom areas.	Expected Completion Date: Completed 11/5/2024	
4	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child 1 infant and toddler development and routine documentation was not updated every 3 months. Last updated was on April 2024.	<u>The Intake for Child Under Twos Years</u> form for child 1 was updated by the parent and the classroom Educators. Classroom Educators will continue to make sure these forms are updated with the ongoing communication between home and school for all children under the age of two years. The Office Administration will support this ongoing communication update by also keeping a chart with update due dates to help support the classroom in tracking.	Expected Completion Date: 11/5/2024	

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

X *Elise Hansen (submitted plan 11/6/2024)*

X *11/8/2024*