

Date Correction Plan Due 12/9/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Growing Stars Child Development Center		Provider Number / Facility ID Number 3000588983 / 001 - 2003114	
Address - Facility (Street, City, State, Zip Code) 711 W Montgomery St Sparta WI 546561161		Telephone Number 608-269-2271	Date - Regulation Visit 11/14/2022
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Staff C was missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting. Repeat violation: Previously cited on 2/24/2021	Staff that have left and come back to fill in will be treated like a new employee and will get full orientation with required trainings.	11/30/22	
2 251.06(3)(b)2. Emergencies - Practice Written Plans Description: The center did not practice the monthly fire drill or tornado drill in October 2022.	Fire drills will be planned and written on calendar and performed on those days.	11/30/22	



Name - Certified Operator / Licensed Center Growing Stars Child Development Center		Provider Number / Facility ID Number 3000588983 / 001 - 2003114	
Address - Facility (Street, City, State, Zip Code) 711 W Montgomery St Sparta WI 546561161		Telephone Number 608-269-2271	Date - Regulation Visit 11/14/2022
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.06(4)(j) Fire Alarms & Smoke Detectors - Maintenance, Drills, Testing Description: There was no documentation showing that fire alarms and smoke detectors were tested for the month of October 2022 due to not practicing a fire drill during this month. All fire alarms and smoke detectors shall be tested monthly and a record kept of the test results.	Fire drills will be planned and written on the calendar and performed on those days. Smoke detectors/Exit lights will be checked same day.	11/30/22
4	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: The center did not have a current parent authorization form for one child's prescription medication. A current medical authorization from the parent is required when medication is kept on the daycare premises. In addition, the medication itself had expired in September.	We will carefully look at the prescription and box of medication to have correct date of non-use or expiration date. We will have list of medications and expiration dates listed in office	11/30/22

NAME - Agency Worker
Jennifer Stubbs

Date Issued
11/25/2022

SIGNATURE - Agency Worker

Michelle Schulting

Date Signed
11/30/22