

Date Correction Plan Due 6/29/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	JUL 13 2022 State of Wisconsin Dept. of Children and Families	TO FILE A COMPLAINT CALL 715-930-1148
--	--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Heavenly Hearts Childcare Center		Provider Number / Facility ID Number 9000588909 / 001 - 2002894	
Address - Facility (Street, City, State, Zip Code) 1001 Quincy St Onalaska WI 546502338		Telephone Number 608-519-9707	Date - Regulation Visit 6/15/2022
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.04(2)(g)1. Certificate Of Insurance - Dates Of Coverage Description: The certificate of liability insurance on file with the department expired 12/1/2021. Repeat violation: Previously cited on 2/18/2022	Accountant will post call insurance for certificate to be sent to center (update & current as of 6/29/2022)	will be entered 7/29/22? or sooner 1-2 wk? - update received on 6/29/22
2	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Two children over age two did not have documentation of updated health exams on file. Repeat violation: Previously cited on 2/26/2021	Sent form & notice to parent. (Status is updated & current)	Current as of 6/28/2022

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Heavenly Hearts Childcare Center		9000588909 / 001 - 2002894		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1001 Quincy St Onalaska WI 546502338		608-519-9707	6/15/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: At the time of the visit only 2 of 3 infants were signed in on the attendance sheet.</p> <p>Repeat violation: Previously cited on 2/18/2022</p>	<p>Talk to the infant teacher about issue & will address issue at staff meeting 7/5/22</p>	6/21/2022	
4	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Two staff did not have documentation of a health exam and documentation that they are free from TB within 30 days.</p> <p>Repeat violation: Previously cited on 2/18/2022</p>	<p>Give forms for the 2 staff to complete - waiting for form -</p>	7/8/22	
5	<p>251.05(3)(b) Shaken Baby Syndrome Prevention Training</p> <p>Description: Two staff did not have training in Abusive Head Trauma prior to beginning work with children under age 5.</p> <p>Repeat violation: Previously cited on 2/18/2022</p>	<p>Talk with staff, give deadline due</p> <p>Also, print out power point A HT & continue ed form.</p>	7/8/2022	
6	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: One staff did not have documentation of a current certificate in Infant/Child CPR.</p> <p>Repeat violation: Previously cited on 2/18/2022</p>	<p>Talk with staff & give deadline due</p>	7/8/2022	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Heavenly Hearts Childcare Center		9000588909 / 001 - 2002894		
Address - Facility (Street, City, State, Zip Code) 1001 Quincy St Onalaska WI 546502338		Telephone Number 608-519-9707	Date - Regulation Visit 6/15/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: Three staff do not have documentation of completion of orientation on file.	Talk with staff & give schedule one on one to get it done.	7/8/2022	
8	251.05(4)(b) Staff Meetings Description: There has been only 1 staff meeting conducted in 2022. Repeat violation: Previously cited on 2/18/2022	Had a staff meeting on 6/07/2022 Next one is 7/5/2022	6/7/2022	
9	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Repeat violation: Previously cited on 2/18/2022	Will discuss at meeting 7/5/2022 and remind everyday & give continue ed form	By August 2022? or end of August 2022?	
10	251.055(1)(c) Supervision - Opening & Closing Hours Description: An assistant teacher who has not completed training as an assistant teacher is alone with a group of toddlers when the teacher qualified staff needs to go into the kitchen to prepare, serve and do dishes for breakfast lunch and snack.	Will discuss issue at meeting 7/5/22 and every day (Reminder everyday)	7/5/2022	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Heavenly Hearts Childcare Center		9000588909 / 001 - 2002894		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1001 Quincy St Onalaska WI 546502338		608-519-9707	6/15/2022	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
11	251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: There is no documentation that fire and tornado drills have been completed for January-May of 2022. Repeat violation: Previously cited on 2/18/2022	Will discuss at meeting 7/5/2022 and train how to evacuate or what to do. Starting July 2022 begin	End of 7/2022	
12	251.06(4)(j) Fire Alarms & Smoke Detectors - Maintenance, Drills, Testing Description: The buildings fire alarm system is not being maintained in good working order. Repeat violation: Previously cited on 2/18/2022, 2/26/2021	Discuss issue to licensing holder person & Accountant and will discuss at July 5th meeting. Fire department will be notified & Director will be shown on about the fire keep	End of 7/2022	
13	251.07(6)(dm)2. Medical Log - Pages & Entries Description: The center was notified that the infant medical log book was missing pages on 2/18/22. The medical log book has not been replaced with a new one. Repeat violation: Previously cited on 2/18/2022	Will discuss at meeting 7/5/2022 and hand out new book	End of 7/2022	

NAME - Certification Worker / Licensing Specialist
Rita Miller

Date Issued
6/15/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Lisa Schlegel

2022
6/30/2022