



Licensing Non-Compliance and Violations

School Name: [New Berlin]

Inspection Date: [12/4/2024]

Noncompliance or violation summary received: [12/23/2024]

Plan of Correction Due date: [1/7/2025]

Plan of Correction Submitted: [12/23/2024]

Today's Date: [12/23/2024]

1. **Violation:**

- Standard or Regulation:

- [1251.05(2)(a)6. Staff Record - Days & Hours Worked]

- Summary of the requirement stated in licensing regulations:

Description: The signing in of teachers in the classrooms is inconsistent. There needs to be a record of the staff and what classroom they are working in every day.

- The circumstances of the violation:

Teachers did not sign in/sign out on the clipboard the morning of the visit

- Correction already made.

- *Staff retrained on the importance of the clipboards for tracking. Licensing said that Kaymbu should have this added for a tracking source to avoid other violations.*

- Additional corrections

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I attest that this action plan accurately reflects the actions I have taken or have proposed to take to ensure substantial compliance for my school, teachers, and general operations.

School Director Name: Missie Meinhart School Director Signature: 

Executive Director Name: _____

Executive Director Signature: _____



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1. **Violation:**

- Standard or Regulation:
 - *[251.06(2)(a) Potential Source Of Harm On Premises]*
 - Summary of the requirement stated in licensing regulations:


Description: There was a table tipped on its side in the City place room accessible to children.
 - The circumstances of the violation:

Table left in City Place from bookfair.
 - Correction already made.

Table was immediately removed and placed elsewhere
 - Additional corrections



I attest that this action plan accurately reflects the actions I have taken or have proposed to take to ensure substantial compliance for my school, teachers, and general operations.

School Director Name: Misse Meinholz School Director Signature: 

Executive Director Name: _____ Executive Director Signature: _____



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1. **Violation:**

- Standard or Regulation:
 - *[251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair]*
 - Summary of the requirement stated in licensing regulations:

Description: There was a cooler in the City Place room that had liquid spills on the cover accessible to children
 - The circumstances of the violation:

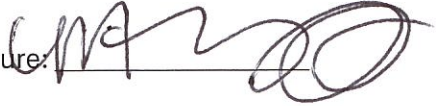
Cooler was left in City Place when we were reorganizing.
 - Correction already made.

Cooler was immediately removed and cleaned.
 - Additional corrections



I attest that this action plan accurately reflects the actions I have taken or have proposed to take to ensure substantial compliance for my school, teachers, and general operations.

School Director Name: Missie Memholz

School Director Signature: 

Executive Director Name: _____

Executive Director Signature: _____