Date Correction Plan Due 9/8/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	**TO FILE A COMPLAINT CALL** 715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
Footsteps Family Childcare		9000588049 / 002 - 2004781	
Address - Facility (Street, City, State, Zip Code) 2821 Airport Ave Wisc Rapids WI 544947470		**Telephone Number** 715-207-5394	**Date - Regulation Visit** 8/13/2026

	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	250.04(2)(i)1.b. **Department Notices Posted** Description: The orders letter dated 12/18/2025 was not posted.	Put them back up.	8/3/26	8/13/26
2	250.04(6)(a)1.e. **Child Record - Enrollment Information - Other Emergency Contact** Description: Child 3 did not have an emergency contact listed.	Her brother was also enrolled mom didnt think it was necessary. Mom will copy the number to her paperwork	9/30/26	

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3	250.04(6)(a)1m. **Child Record - Health History** Description: Child 1 did not have documentation of a completed health history form in their file. Repeat violation: Previously cited on 11/24/2025	Will contact parents again for paperwork	9/30/24	
4	250.04(6)(a)4. **Child Record - Physical Exam** Description: Child 2 and Child 4 did not have documentation of a child health report in their file. Repeat violation: Previously cited on 11/24/2025	Will contact parents again	9/30/24	
5	250.04(6)(a)5. **Child Record - Consent For Emergency Medical Treatment** Description: Child 4 did not have documentation for consent to receive emergency medical treatment.	He's School age only here before school & summer will contact mom	9/30/24	
6	250.05(3)(e)2. **Provider Training - Current Cpr Certificate** Description: The provider did not have current CPR on file.	I'm enrolling in a course this month	10/30/24	

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7	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: Items labeled keep out of reach of children such as Lysol spray, Lysol Wipes and Raid bug spray were all withing reach of children. Repeat violation: Previously cited on 11/24/2025	I will put them up even higher	8/13/26	8/13/26
8	250.06(2)(d) **Telephones & Emergency Phone Numbers** Description: Emergency Numbers were not posted.	I just put it back up. It fell	8/13/26	8/13/26
9	250.06(2)(k) **Deteriorating Or Toxic Paint** Description: A child sized wooden chair and table had multiple areas of peeling paint.	There was already a plan to replace the furniture	9/30/26	

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10	250.06(2)(m) **Premises - Condition & Repair** Description: The premises indoor and out was dirty and cluttered. There were old socks, baby wipe wrappers, plastic bags and other trash on the outdoor playground. The indoor area had dirt and grime on surfaces, and personal household items obstructing the path to the bathroom. Repeat violation: Previously cited on 11/24/2025	We just had major work done to our home its been a process to get things back in order	8/31/26	8/31/26
11	250.07(2)(b)2.a. **Time-Outs - Age** Description: Per provider interview, children under the age of three were being placed in timeout.	I wasn't aware that a 1 minute timeout was an issue I won't anymore.	8/13/26	
12	250.07(2)(b)2.c. **Time-Outs - Time** Description: Per provider interview, children were being placed in timeout for longer than 3 minutes.	I never said this		

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13	250.07(2)(c)3. **Prohibited Actions - Physical Restraint, Restriction, Enclosure** Description: Per observation and interview with the provider, children are placed in a high chair for a timeout or to keep them away from other children.	Child is speaalneeds and can be a danges to himself & others during certain activites spoke with licensor about a plan	~~9/1/26~~ 9/1/24	
14	250.07(3)(a)4. **Play Equipment - Condition** Description: There were several toys on the outdoor playground that were broken and in disrepair.	There ~~is~~ was already a plan to Replace these items	9/30/24	
15	250.07(6)(k)1. **Emergency Medical Authorization & Injury Notification** Description: Child 4 did not have documentation for emergency medical authorization.	~~Child~~ school age child only here for am's & summer. Will have mom provide the info. He also has a sibling in the progam so mom didn't think she needed to copy it twice	9/30/24	
16	250.07(7)(c) **Pets & Animals - Notification** Description: Child 4 did not have documentation acknowledging pets on the premises.	per my handbook I state that there are pets on the primises. They all sign a contract that they are aware/read the handbook & ~~@~~ agree to it	9/30/24 I will provide copies of there contracts	