DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/23/2026		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
The Growing Tree		5000587765 / 001 - 2001271
Address - Facility (Street, City, State, Zip Code) 11 13Th Ave New Glarus WI 535748919	**Telephone Number** 608-966-8707	**Date - Regulation Visit** 7/9/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. **Staff Record - Completed Background Check** Description: Three staff members did not have a completed background check prior to working with children. Repeat violation: Previously cited on 2/21/2025, 11/20/2024	2Staff has since gotten fingerprints for background checks completed. 1 staff member has full background check done.	7/10/26 7/13/26	
2	251.055(1)(a) **Supervision Of Children** Description: Each child was not supervised by a child care worker when the program left a child at the community pool for approximately 5 minutes during a field trip on June 30, 2026. This incident was self-reported by the center.	All children are supervised and accounted for when leaving the center and when returning to the Center.	Since incident on 6/30/26	

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3	251.055(1)(f) **Child Tracking Procedure** Description: The center did not successfully implement a procedure to ensure that the number, names, and whereabouts of the children in care are known to assigned child care worker at all times. While on a field trip, the program left a child at the community pool for 5 minutes.	We use a headcount, daily attendance sheet and procare to ensure whereabouts of children are accurate.	since incident on 6.30.26	

NAME - Agency Worker
Rebecca Brickson

Date Issued
7/9/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed 7.13.26