DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 9/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Lil' Stars Family Child Care		9000585709 / 001 - 2001106
Address - Facility (Street, City, State, Zip Code) 1145 Aphrodite Rd Green Bay WI 543115556	**Telephone Number** 920-471-9987	**Date - Regulation Visit** 9/4/2025

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)3. **Child Record - Alternate Arrival / Release Agreement** Description: Based on record review on 9/4/25 according to the Child Record Checklist Child 5 failed to have an alternate arrival form on file. Child 3 arrived on the bus.	parent signed 9-5-2025	9-5-2025	
2	250.06(7)(a)1. **Exits - Unobstructed** Description: During the observation of the program, the basement stairs has a large shelf, buckets of toys, etc on the stairs. These items were blocking the stairs. With the care being provided in the basement, this is an emergency exit and the emergency exit shall be free and clear. Repeat violation: Previously cited on 9/13/2023	removed 9-6-2025	9-6-2025	

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NAME - Agency Worker
Cassandra Debauche

Date Issued
9/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Rebecca Quitarella

Date Signed
9/6/2025