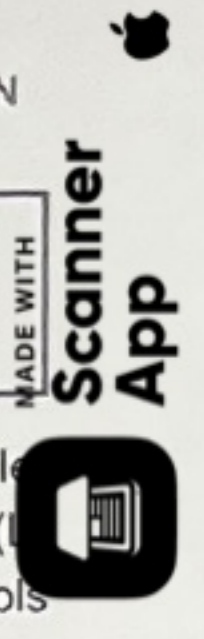


Premium Adjustment

Nonrenew

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| Date Correction Plan Due 12/15/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 715-930-1148 |
|--|--|--|



Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(l) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| | |
|---|--|
| Name - Certified Operator / Licensed Center Altoona Family Kids Club | Provider Number / Facility ID Number 0000584720 / 006 - 2006092 |
|---|--|

| | | |
|--|----------------------------------|--------------------------------------|
| Address - Facility (Street, City, State, Zip Code) 320 Division St Altoona WI 547201659 | Telephone Number 715-894-7529 | Date - Regulation Visit 10/6/2025 |
|--|----------------------------------|--------------------------------------|

| # | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|---|--|---|--------------------------|-------------------|
| 1 | <p>251.04(6)(a)1. Child Record - Enrollment Information</p> <p>Description: Child #9's record was missing the name, address and telephone number of physician or medical facility caring for the child.</p> | <p>Parent will fill out correct information + we will make sure to double check all paperwork turned in</p> | 12/19/25 | |
| 2 | <p>251.07(6)(dm)4. Medical Log - Reviewing Injury Records</p> <p>Description: The director or the director's designee did not document review records of injuries with staff every six months to ensure that all possible preventive measures are being taken. The reviews shall be documented in the medical log book. The last documented review dates in the Rainforest Room's med log were dated 07/17/24 and 03/11/25.</p> | <p>Med logs will be checked every 6 months by Director/owner.</p> | 12/19/25 | |

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Altoona Family Kids Club

0000584720 / 006 - 2006092

Address - Facility (Street, City, State, Zip Code)

320 Division St Altoona WI 547201659

Telephone Number

715-894-7529

Date - Regulation Visit

10/6/2025

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion Date

Verification
Date

NAME - Agency Worker
April Callihan

Date Issued
12/1/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

12/2/25

