

Date Correction Plan Due 10/15/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Diane's Daycare		Provider Number / Facility ID Number 1000584141 / 001 - 1012873		
Address - Facility (Street, City, State, Zip Code) N3111 Old Co Rd B Shell Lake WI 54871		Telephone Number 715-645-0578	Date - Regulation Visit 9/24/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>250.05(3)(fm) Biennial Training - Child Abuse & Neglect</p> <p>Description: The Provider and Staff B were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p> <p>Repeat violation: Previously cited on 10/17/2024</p>	<p>To take the course.</p>	<p>Immediately</p>	<p>9/26/25 Dnr</p>
2	<p>250.06(2)(c) Access To Materials Potentially Harmful To Children</p> <p>Description: Items which are labeled "keep out of reach of children" were observed during the monitoring visit in areas accessible to children, including various cleaning supplies under the kitchen sink, White Off Glass Cleaner in a bottom drawer in the kitchen, and Cleansmart disinfectant solution in the bathtub.</p>	<p>A new childproof lock on kitchen cabinet. Other items stated were moved to "locked" cupboard.</p>	<p>Immediately</p>	<p>10/01/2025 Dnr</p>

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3	<p>250.09(1)(c)4. Infant & Toddler - Soft Materials In Cribs</p> <p>Description: Rule states that a child under one year of age may not sleep in a crib or playpen that contains soft or loose materials. No blankets or other items may be hung on the sides of a crib or playpen.</p> <p>The provider reported that a child under one year of age regularly sleeps in a bassinet with a cloth tented zipper top attachment, with the cloth material hanging over the side of and inside the bassinet. It was observed that the cloth material with the zipper was hanging over the sides of the bassinet onto the bassinet mattress, and underneath a 2 month old child during the monitoring visit.</p>	<p>To snap the mesh "top" so that is out of the way of where infant is placed.</p>	<p>Immediately</p>	<p>10/01/2025 DWR</p>
4	<p>250.09(1)(c)5. Infant & Toddler - Use Of Safety Gates</p> <p>Description: Rule states safety gates shall be used at open stairways when children under 2 years of age are awake. The safety gate off of the kitchen was secured to the wall with a bungee cord and not in use, and there was no safety gate present at the top of the stairway leading to the basement. These stairways are accessible to children under age 2 when they are awake.</p>	<p>Begin to use the gate off the top of stairs at entryway will look into installing yet another gate in this same area going downstairs.</p>	<p>10/31/2025</p>	

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5	250.09(2)(c) Infant & Toddler - Sleep Position Description: Each child under age one shall be placed to sleep on his or her back in a crib or playpen unless otherwise specified in writing by the child's physician. A 2 mo. old child was observed sleeping in a car seat during the licensing visit. The child did not have a written physician note on file. The provider transferred the child to their bassinet immediately upon request of the licensing specialist.	to remove child from car seat upon arrival. When outside with other children the infant will be inside with a monitor or on a flat surface outside.	Immediately 10/01/2025 DMK

NAME - Agency Worker
Amelia Gruber

Date Issued
10/1/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Diane McKeon

Date Signed

10-6-2025