

Date Correction Plan Due 11/4/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
--	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Diane's Daycare		Provider Number / Facility ID Number 1000584141 / 001 - 1012873		
Address - Facility (Street, City, State, Zip Code) N3111 Old Co Rd B Shell Lake WI 54871		Telephone Number 715-645-0578	Date - Regulation Visit 10/17/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.05(3)(fm) Biennial Training - Child Abuse & Neglect Description: The Provider and Staff B were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.	Both will take training and report.	11/17/24 Completed 10/28/24	
2	250.05(4)(c)1. Continuing Education - Requirement & Training Topics Description: Staff B, a Second Provider, did not have documentation of the yearly requirement of 15 hours of continuing education for 2023.	Staff B will complete 15 hours of continuing ed.	11/30/24	

Received
State of Wisconsin

OCT 31 2024

DCF DECE BECR
WRO

Name - Certified Operator / Licensed Center Diane's Daycare		Provider Number / Facility ID Number 1000584141 / 001 - 1012873	
Address - Facility (Street, City, State, Zip Code) N3111 Old Co Rd B Shell Lake WI 54871		Telephone Number 715-645-0578	Date - Regulation Visit 10/17/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
3	250.06(6)(b)3.a. Private Well - Lead Test Description: Family providers were required by rule to get a lead test done on their private well after March 2023. A lead test was not completed on the provider's private well when the other required annual tests were completed later in 2023.	Water test for lead was taken 10/22/24. Waiting for results	10/31/24
4	250.09(4)(b) Infant & Toddler - Diaper Changing Surface - Disinfection Description: The provider did not use a two-step process of cleaning and disinfecting the diaper changing surface when she stated during the monitoring visit that she didn't do the cleaning step. The provider was only completing the disinfecting step. Per rule, diaper changing surfaces require a two-step process of cleaning and disinfecting between diaper changes.	To use the 2 step process as required.	10/21/24

NAME - Agency Worker
Jennifer Stubbe, Wendy Badzinski

Date Issued
10/21/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Diane M. Reynolds

Date Signed

10-25-2024

CERTIFICATE OF COMPLETION

This certifies that

Randy Conner

has successfully completed

Mandated Reporter Online Training

10/28/2024



CERTIFICATE OF COMPLETION

This certifies that

Diane Reynolds

has successfully completed

Mandated Reporter Online Training

10/28/2024

