

<b>Date Correction Plan Due</b> 7/15/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
--	--	---

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Tender Loving Care Child Care Ctr		<b>Provider Number / Facility ID Number</b> 2000584092 / 002 - 1013740		
<b>Address - Facility (Street, City, State, Zip Code)</b> 250 Josslyn St Oshkosh WI 54902		<b>Telephone Number</b> 920-237-1941	<b>Date - Regulation Visit</b> 6/24/2024	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The facility self-report that on June 5, 2024, the child care workers responsible for a 3-year-old child, were not aware the child was left on the playground when the rest of the class came in. According to the child care workers involved the worker on the playground radioed the workers responsible for the child at approximately the same time they realized the child was not with the group. The child was being supervised by a worker that was with their own class on the playground.</p> <p>Repeat violation: Previously cited on 6/12/2023</p>	<p>Going forward when two teachers are with the group, one teacher will be in the front of the line and the other teacher will be at the end of the line to ensure all children follow the classroom.</p> <p>when only one teacher is with group, the classroom will use attendance to ensure all children are with the group and stop + check after coming in.</p>	Immediately	

**NAME - Agency Worker**  
Jill Kellner

**Date Issued**  
7/1/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

7/5/24  
**Date Signed**