

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
5/4/2026

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| Name - Certified Operator / Licensed Center | | Provider Number / Facility ID Number | |
|---|---|--------------------------------------|-------------------------------------|
| Little Chicks Learning Academy | | 7000581487 / 002 - 1012500 | |
| Address - Facility (Street, City, State, Zip Code) 601 N Whitney Way Madison WI 53705 | | Telephone Number 608-233-9970 | Date - Regulation Visit 4/2/2026 |
| Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book was not reviewed every 6 months. | Medical log books have been reviewed and reminders have been made in calendar for every 6 month reviews | 4/2/2026 | |
| 2 251.07(6)(i)1. Washing Child's Hands & Face Description: Two children did not have their hands wash before sitting at the table to eat. | Director reviewed handwashing procedures with each classroom teacher in the classroom and at staff | 4/2/2026 | |

NAME - Agency Worker
Jenny Capener

Date Issued
4/20/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Amanda Sattler

Date Signed
4/21/2026