

Date Correction Plan Due
9/6/2022

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Superior Children's Center		Provider Number / Facility ID Number 9000578409 / 003 - 1014318		
Address - Facility (Street, City, State, Zip Code) 2416 Hill Ave Superior WI 54880		Telephone Number 715-395-1933	Date - Regulation Visit 8/9/2022	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
1 251.05(2)(a) Staff Record - Maintenance & Availability Description: The licensee shall maintain a file on each employee which is available for examination by the licensing representative at the center. Staff files were not available for review during the licensing visit.	Employee files will be completed and placed in proper filing cabinet as employees complete required paperwork during the hiring process.	9/9/22		
2 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: Per discussion with the Center Director, each classroom, group of children, was not supervised by a teacher when one group of children in the toddler room did not have a qualified teacher providing supervision on 08.09.22.	Center director will reassign staff available as a lead teacher - to ensure a qualified teacher is in each classroom when staff absences occur.	8/10/22		

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3	<p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width</p> <p>Description: Exits and exit passageways shall have a minimum clear width of 3 feet and be unobstructed by furniture or other objects. A hallway to a marked exit, was obstructed by bean bag chairs.</p> <p>Repeat violation: Previously cited on 1/20/2022</p>	Classroom staff have been instructed to store all moved items during naptime on the group time rug in order to not block the exit or hallway at anytime. Center director will monitor daily.	8/9/22
4	<p>251.09(1)(am) Infant & Toddler - Intake Information</p> <p>Description: Rule states that admission information for an infant or toddler shall be on file in the room or area to which the child is assigned. One child in the infant room was missing an intake form.</p>	Assistant director will have parent of child complete intake form. A copy will be given to lead teacher to be kept in the Infant Room. The original will be on file with all enrollment information in the office.	8/12/22

NAME - Certification Worker / Licensing Specialist
Emily Johnson

Date Issued
8/23/2022

SIGNATURE Certified Operator or Designee / Licensee or Designee

Date Signed
9/2/2022

DCF-F-CFS0294-E (R.06/2011)