

<b>Date Correction Plan Due</b> 3/8/2022	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Superior Children's Center		<b>Provider Number / Facility ID Number</b> 9000578409 / 003 - 1014318		
<b>Address - Facility (Street, City, State, Zip Code)</b> 2416 Hill Ave Superior WI 54880		<b>Telephone Number</b> 715-395-1933	<b>Date - Regulation Visit</b> 6/24/2021	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)2. <b>Staff Record - Completed Background Check</b>  Description: There was not documentation of a completed background check for Staff A that indicates the person is eligible to work in a child care program as specified in s. 48.686, Stats., and ch. DCF 13. The staff had worked at the center for almost six months.	The Background check information was printed from the Provider Portal and placed in file. A staff checklist will be used in the future to ensure all necessary paper work is in file.	6/29/21  Employment ended 6/15/21	
2	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: There was not documentation of Staff A having received a physical examination report on a form provided by the department that was completed not more than 12 months prior to nor more than 30 days after the person was hired.	Staff A physical examination form was placed in file. A staff checklist will be used in the future to ensure all necessary paper work is in the file.	6/29/21  Employment ended 6/15/21	

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3	251.05(3)(b) <b>Shaken Baby Syndrome Prevention Training</b>  Description: There was not documentation of Staff A having received Shaken Baby Syndrome Prevention training prior to providing care and supervision to children under age 5.	The Shaken Baby Syndrome Prevention Training was placed in staff file. A staff checklist will be used in the future to ensure all necessary paper work is in file.	6/28/21 Employment ended 6/15/21
4	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: There was not documentation of Staff A having obtained a current certificate of completion for infant and child cardiopulmonary resuscitation and automated external defibrillator use from an agency approved by the Department within 3 months after beginning to work with children in care.	Staff A did receive CPR training 6-14-21 documentation placed in file. A staff checklist will be used in the future to ensure all necessary paperwork is in file.	6/28/21 Employment ended 6/15/21
5	251.05(4)(a) <b>Staff Orientation - Develop, Implement, Document</b>  Description: Documentation of Staff A having received an orientation within her first week of work at the center was not available for review. The orientation should have included a review of child abuse and neglect laws, how to identify children who have been abused or neglected, and the center's reporting procedures.	Staff Orientation Documentation form was placed in file. A staff checklist will be used in the future to ensure all necessary paperwork is in file.	6/28/21 Employment ended 6/15/21

**NAME** - Certification Worker / Licensing Specialist  
April Callihan

Date Issued  
2/22/2022

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

*Brenda Giesla*

Date Signed  
2/23/2022