

Date Correction Plan Due 10/17/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Michelles Family Daycare		Provider Number / Facility ID Number 8000578198 / 001 - 1002693		
Address - Facility (Street, City, State, Zip Code) 8106 N Cemetery Rd Evansville WI 535369309		Telephone Number 608-490-1174	Date - Regulation Visit 10/2/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(b) Current, Accurate Daily Attendance Record Description: Licensee did not have written daily attendance records for the dates of 09/29, 9/30, 10/1 and 10/2/2025.	I updated the attend records for this week they in the future will be by the back door and or kitchen to fill in immediately.	Oct 4th	
2	250.06(2)(e) Potential Source Of Harm On Premises Description: The outdoor play space was not free from hazards when a ladder, pitchfork and pieces of a broken bird bath were accessible to children.	the yard was cleaned up and all was moved to a location out of the kids play area.	Oct 4th	

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3	250.06(2)(k) Deteriorating Or Toxic Paint Description: Chipping and peeling paint was accessible to children in the outdoor play space on the backyard door frame and storage building door.	The house is in the works of getting new doors & siding. left from the hail damage. will provide a date when getting done	Nov. 1st - 2025	
4	250.06(3)(b) Emergency Plans - Practice Description: Center did not practice and document fire and tornado drills for the months of July, August and September 2025.	My plans were caught up on Friday the Oct 3rd -	Friday Oct. 3rd.	Should be by Nov. 1st

NAME - Agency Worker
Rebecca Brickson

Date Issued
10/3/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Michelle Gorn

Date Signed

10-4-25