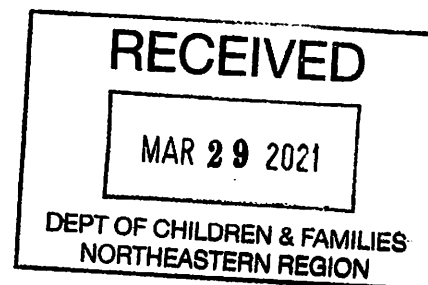


Date Correction Plan Due 3/29/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lake Edge Learning Center		Provider Number / Facility ID Number 7000577947 / 001 - 420101	
Address - Facility (Street, City, State, Zip Code) 1511 Nicolet Blvd Neenah WI 54956		Telephone Number 920-725-6139	Date - Regulation Visit 2/8/2021
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: A 4K child's file to contain an alternate arrival and release agreement.	All families participating in the alternative 4K programs recieved an alternate arrival / release form. These will be completed, returned, & filed accordingly.	4/12/21



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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
2	<p>251.055(1)(h) Procedure If Absent Without Prior Notification</p> <p>Description: 1/19/21 the center failed to contact the parent when a child is absent from the cntr w/out prior notification. 4yr old child failed to return from 4K from the bus. 3 staff were made aware that the child had not returned to the cntr, no call was made to parent to check child's whereabouts. The cntr was notified by the bus company that the child was found on the bus while putting the bus away for the night. The child was returned to the cntr safely and the parent was notified at that time. Violation is the result of a self-reported incident by the center as required by licensing. Warning issued.</p>	<p>Lake Edge is currently in the process of updating our policies and parent hand book.</p> <p>We will be adding a section describing the procedures if a child does not return to the school as stated on their alternate arrival/release form.</p>	6/30/21
3	<p>251.06(9)(d)1.a. Food Storage - Perishable, Potentially Hazardous Food</p> <p>Description: Milk failed to be maintained at 40d F. Milk gallons were being sent to classrooms for lunch and then returned to the refrigerator, this day the milk placed back in the refrigerator after lunch was -whole milk gallon 50d and 2% 58d.</p>	<p>Milk will be distributed to classrooms in pitchers. Any leftover milk will be dumped down the classroom sinks at the end of the meal /snack.</p>	3/1/21

NAME - Certification Worker / Licensing Specialist
Ruth Sprangers

Date Issued
3/15/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed