

Date Correction Plan Due 3/11/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Lake Edge Learning Center		Provider Number / Facility ID Number 7000577947 / 001 - 420101	
Address - Facility (Street, City, State, Zip Code) 1511 Nicolet Blvd Neenah WI 54956		Telephone Number 920-725-6139	Date - Regulation Visit 2/18/2022
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(2)(h)8. Policy Submitted & Implemented - Child Guidance Description: A staff member failed to implement the centers Child Guidance policy to a child when they roughly grabbed the child by the arm, the child was related to the staff; however they are an enrolled child and the center policy shall be followed while the child is in care.	-All staff members were talked to, and re-read our center policies out loud at our emergency meeting, on 03/01/2022.	03/02/2022
2	251.04(4)(a)3. Parent Notification - Minor Injury Description: A minor injury failed to be reported to a parent (father) when the child was picked up at the center. The mother (employee) was notified at the end of the day/shift.	-All staff were retrained on incident reports at our meeting. -Staff will continue to be trained on incident	3/2/2022

report policies throughout the year.

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3	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: Infant/toddler staff failed to guide a child's behavior and activities, prevent harm, and ensure safety. A child obtained 2 small art pom-poms, staff were unable to remove the items from the child mouth once noticed resulting in the child swallowing them and later passing them. A separate child was observed crawling under the table twice and eating food items that were dropped to the floor.</p> <p>Repeat violation: Previously cited on 3/30/2021</p>	<p>- Entire classroom was gone through for choking hazards.</p> <p>- Individual staff were talked to.</p> <p>- All staff discussed this at our emergency meeting and re-trained.</p>	3/2/2022
4	<p>251.07(1)(d) Daily Routines</p> <p>Description: Activates failed to be planned to avoid keeping children waiting in lines or assembled in groups. Children in the 2-year-old room were observed on video to be sitting ideally at the table waiting for lunch for more than 10 minutes while the staff picked up the room disciplining the children when they acted out.</p>	<p>- All staff were talked to and retrained on this. But in the 2 year old room we went in and did things during this time.</p>	3/2/2022
5	<p>251.07(5)(b)1. Mealtime - Staff With Children</p> <p>Description: Staff failed to sit at the table with children during mealtimes. Staff in the infant/toddler and 2-year-old rooms were observed on video failing to sit with the children at mealtime.</p>	<p>- All staff were instructed to sit and model good mealtime etiquette.</p> <p>- Wash cloths with a bucket of soapy water will help with kids hands</p>	<p>3/2/2022</p> <p>4/1/2022</p>

so a teacher doesn't
always have to be
up washing.

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6	<p>251.07(5)(b)5. Eating Surfaces - Cleaned, Sanitized</p> <p>Description: Eating surfaces failed to be washed and sanitized before and after each use. Staff in the infant/toddler, 2's, and 3 year old rooms were observed not following the 2 step cleaning process. Staff did one step or no cleaning at all.</p>	<p>- All staff were re-trained and talked to at our emergency staff meeting.</p> <p>- Soap + water spray passed out to all.</p>	3/2/2022	
7	<p>251.07(6)(dm)3.a. Medical Log - Observation Or Evidence Of Injury</p> <p>Description: An injury that was seen on a child's finger failed to be documented in the medical log regardless of whether it was received while in the care of the center. Child had a blister type/scratch on their finger- unknown how it was obtained.</p>	<p>- All staff discussed the importance of logging everything. They were re-trained on when to log things, and policies were reviewed.</p>	3/2/2022.	
8	<p>251.07(6)(dm)3.b. Medical Log - Injury In Care</p> <p>Description: An injury that posed a potential health issue to a child failed to be documented in the medical log. Child swallowed art/craft pom poms.</p>	<p>- Staff members of incident were talked to.</p> <p>- All staff reviewed the policies and were re-trained.</p>	3/2/2022	

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9	<p>251.07(6)(i)1. Washing Child's Hands & Face</p> <p>Description: During observations, children's hands failed to be washed with soap and warm running water before meals and snacks and after diapering. Meals and snacks-2's. Diapering-2's and toddlers.</p>	<p>- All staff were talked to, and re-trained at our emergency meeting 3/1/2022</p> <p>- Wipes were purchased for the infants.</p>	3/2/2022	
10	<p>251.07(6)(i)2. Adult Handwashing</p> <p>Description: Persons working with children failed to wash their hands with soap and warm running water before handling food, before and after assisting with diapering. If gloves are used, hands shall be washed after the removal of gloves. Observed in the 2's and infant/toddler rooms.</p>	<p>- All staff were asked and talked to about hand-washing.</p> <p>- Directors will instruct and go over hand sanitizing procedures throughout the year.</p>	3/2/2022	
11	<p>251.09(3)(a)11. Infant & Toddler - Care During Feeding</p> <p>Description: Infant seats with safety straps failed to be used in the infant/toddler room. Children were observed being placed in the Kidney table bucket seat without the manufactures safety straps being used.</p>	<p>- All staff were instructed on how to properly strap a child in the seat.</p> <p>- Directors will periodically check at random meal times.</p>	3/2/2022	

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12	<p>251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection</p> <p>Description: The diaper changing surface failed to be cleaned with soap and water and a disinfectant solution after each use. Observed in the 2's and infant/toddler rooms.</p>	<p>- All staff were given a soap + water spray bottle.</p> <p>- Directions on use were discussed at our 3/1/2022 meeting.</p>	3/2/2022
13	<p>251.09(4)(a)5. Infant & Toddler - Soiled Diapers Disposal</p> <p>Description: Soiled diapers and gloves if used failed to be placed in a hands -free covered container. Staff in the 2's were observed not using the foot activated hand-free option to dispose of soil diapers.</p> <p>Repeat violation: Previously cited on 3/30/2021</p>	<p>- A new foot activated garbage was purchased and placed in the 2 year old room.</p> <p>- All staff talked to at our 3/1/2022 meeting.</p>	3/8/2022

NAME - Certification Worker / Licensing Specialist
Ruth Sprangers

Date Issued
2/25/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed