

Date Correction Plan Due 7/14/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Noah's Ark Christian Learning Center		7000577937 / 001 - 520390		
Address - Facility (Street, City, State, Zip Code) 1105 Butts Ave Tomah WI 54660		Telephone Number 608-372-7374	Date - Regulation Visit 6/24/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: The center was missing documentation of authorization from the parent outlining the plan for children to come to the center from school, home or other activities and/or go from the center to school, home or other activities unless the child is accompanied by a parent or other authorized person or transported by the center.	We had parents fill this out and put them in their folders.	6/26/26	
2	251.05(2)(a)1. Staff Record - Personal Information Description: There was no documentation of Staff Record form information in the file for employee A. Repeat violation: Previously cited on 7/2/2025	Staff filled out the forms and the form was put in her file.	6/25/2026	

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: The file for Staff J did not contain documentation of a physical examination report completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children. Repeat violation: Previously cited on 7/2/2025	A PIP was put in place she will need to have this done by July 31st if this does not get done then staff is terminated.	7/1/2026	
4	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Documentation of completion of Abusive Head Trauma (AHT) training was not observed in the files for staff A and E. AHT training is required to be completed before a child care worker begins to work with children under age 5. Repeat violation: Previously cited on 7/2/2025	Staff A was able to print everything off from the WI Registry on June 30,2026. I put it all in her folder. Staff E was able to do this class on July 1st and it was put in her folder.	7/1/2026	

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5	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Staff I was missing documentation of having obtained a certificate of completion for infant and child cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use from an agency approved by the Department within 3 months of employment.</p> <p>Staff D has a current CPR-AED certificate, but not from a department-approved course provider.</p> <p>Repeat violation: Previously cited on 7/2/2025</p>	<p>Staff I was to go to class on June 27th but did not. A PIP is in place and it was documentary that staff has till July 31st to complete. If not completed, then is terminated.</p> <p>Staff D retok the class on June 27,2026. will have the new card in a couple of weeks.</p>	7/1/2026	
6	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff A was missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p> <p>Repeat violation: Previously cited on 7/2/2025</p>	<p>Staff A took the class and the certificate is in the staff folder</p>	7/1/2026	
7	<p>251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers</p> <p>Description: The freezer in the kitchen was not equipped with a clearly visible accurate thermometer.</p>	<p>I ordered new ones and they were put in the freezers in June 29th.</p>	7/1/2026	

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8	251.07(6)(dm)1. Medical Log Book Description: The med log book in the Orange room was not numbered all the way through the book as is required by rule.	Staff finished this that day. I rechecked it.	7/1/2026	
9	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: An inspection of the medical log book in the Orange room revealed the log hasn't been reviewed every 6 months as required by rule.	I went in and rechecked each medical log book.	7/1/2026	
10	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: The center did not have a parent authorization form for one child's prescription medication. A medical authorization from the parent is required in order for the center to administer any medication to the child. Repeat violation: Previously cited on 7/2/2025	Parent filled in the correct information and brought in the label for the medication.	7/1/2026	

NAME - Agency Worker
Jennifer Stubbe

Date Issued
6/30/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Amielle R Andersen

7/1/2026