

Date Correction Plan Due
11/22/2024

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(j) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Schlitz Audubon Nature Preschool

6000577866 / 002 - 1006948

Address - Facility (Street, City, State, Zip Code)
1111 E Brown Deer Rd Bayside WI 53217

Telephone Number
414-352-2880

Date - Regulation Visit
11/7/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.055(1)(a) Supervision Of Children Description: The center self-reported a 3-year-old child being left unattended in an outdoor classroom for 20 minutes on 11/5/24.	<ul style="list-style-type: none"> Nature School Director immediately reviewed policies and procedures regarding the supervision of children in our care with staff involved with the non-compliance and again to the whole staff at a staff meeting on 11/8/24. Nature School Director added more specificity to the Nature School's child supervision policies. These were emailed to all staff and added to staff Handbook 	11/08/2024	
2 251.055(1)(f) Child Tracking Procedure Description: The tracking procedure was not implemented when a class entered the building/indoor classroom and staff were unaware a child was left outside for 20 minutes.	<ul style="list-style-type: none"> Nature School Director immediately reviewed our procedures ensuring the numbers, names, and whereabouts of children in our care are known to assigned care providers with staff involved in non-compliance incident and then with all staff at staff meeting 11/08/2024. All staff will continue to count and use name to face during all transitions including bathroom times, leaving outdoor classrooms, hikes, and emergency drills. 		

NAME - Agency Worker
Colleen Hanser

Date Issued
11/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Colleen Hanser
DCF-F-CFS0294-E (R.06/2011)

11/15/2024