

Date Correction Plan Due 7/9/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Grace Lutheran Child Care Center		9000566039 / 002 - 1001552		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
11266 State Highway 10 W Marshfield WI 54449		715-676-2213	6/6/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Documentation of immunization record is not on file for Child 2 and 3. Repeat violation: Previously cited on 11/7/2023	1. ensure all paperwork is submitted by 1st date or due date. 2. Keep asking parents for it until its submitted	July 1st 2024	
2	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: There is not 9 inches of energy-absorbing surfacing under the swings and slides and in a 4 foot fall zone around the equipment on both larger playgrounds. Repeat violation: Previously cited on 11/7/2023	1. check surfacing each spring and make sure theres enough material.	August 1st 2024	

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3	<p>251.06(11)(b)7. Outdoor Play Space - Enclosure</p> <p>Description: There are gaps larger than 4 inches under the fence in multiple areas, creating an entrapment hazard.</p> <p>Repeat violation: Previously cited on 11/7/2023</p>	<p>1. Check the fence regul and notify a board member to fix it when it needs to be.</p>	<p>August 1st 2024</p>	
4	<p>251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: Center did not have documentation of tornado drill practice for April or May.</p>	<p>1. set specific date for drill + write them down.</p>	<p>July 1st 2024</p>	
5	<p>251.07(6)(dm)1. Medical Log Book</p> <p>Description: Medical log book for the 2 to 10 year old classroom was not numbered and all pages were blank.</p>	<p>1. Make sure staff know to number each page + write entries when they happen.</p>	<p>July 1st 2024</p>	
6	<p>251.07(6)(dm)4. Medical Log - Reviewing Injury Records</p> <p>Description: There is no documentation of medical log book review by director.</p>	<p>1. set a calendar date + review each book + sign it.</p>	<p>July 1st 2024</p>	

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7	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: An 8 month old was observed sleeping while swaddled with a blanket in a crib. Repeat violation: Previously cited on 11/7/2023	1. Ask parent to bring in swaddle.	July 1st 2024

NAME - Agency Worker
Tiisha Harrell

Date Issued
6/25/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Heather Stichitt

Date Signed
July 1st 2024