

Date Correction Plan Due 2/10/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN
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TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliances(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Noah's Ark Christian Learning Ctr		7000558857 / 001 - 220376	
Address - Facility (Street, City, State, Zip Code) N63 W23523 Main St Sussex WI 53089		Telephone Number 262-246-9650	Date - Regulation Visit 1/16/2025
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date
1 251.04(6)(e)1. Child Record - Enrollment Information	Description: Child 1 does not have documentation in the child record of the name, address, and telephone number and relationship to the child of a person to be notified in an emergency when a parent cannot be reached immediately. Child 1 does not have documentation of the names, addresses and telephone numbers of persons other than the parent authorized to call for the child or to accept the child who is dropped off.	Parent was given the form and explained to why they needed it filled out. Parent was able to write a name in and returned the form.	1/17/25
			Verification Date

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2	<p>251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A, Staff B, and Staff C do not have documentation of a physical examination report within 30 days after Staff A, Staff B, and Staff C were hired.</p>	<p>Staff A & B were given forms to give to the doctor Staff C was given form and told needs to be complete by time she returns for summer</p>	<p>2-10-25 5-2025</p>
3	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff C does not have documentation of a current certificate of completion for infant and child CPR and AED use within 3 months after Staff C began working with children in care. Repeat violation: Previously cited on 4/10/2023</p>	<p>Staff is a college student and only mainly works in summer. Before she starts back she will have this completed</p>	<p>May 2025</p>
4	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A does not have documentation of training on child abuse and neglect reporting requirements within one week after Staff A began working at the center.</p>	<p>Staff has printed the certificate and is filed.</p>	<p>1-29-25</p>

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<p>5 251.055(1)(f) Child Tracking Procedure Description: On 01/16/25, 14 children were present in the preschool room, however 10 children were marked as present on the classroom tracking record as this group of children was transitioning to going outside. Repeat violation: Previously cited on 11/7/2023</p>	<p>Teachers were talked to and reminded to do face to name throughout the day</p>	<p>1-17-25</p>			
<p>6 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Injury records are not reviewed and documented in the medical log book every 6 months as required. The medical log books in the school age room and preschool room were last reviewed on 06/03/24. Repeat violation: Previously cited on 5/30/2024</p>	<p>Director recorded the logs. Along with writing it on the calendar she has asked the teachers to also call her out on it.</p>	<p>1-31-25</p>			
<p>7 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: An Albuterol inhaler being stored in the school age classroom does not have a parent authorization to administer the medication. The medication was administered to the child on 08/20/24 and 09/27/24.</p>	<p>Parent was given a form and asked to fill it out for 6 months</p>	<p>1-31-25</p>			

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Rule/Statute Number 251.07(6)(f)6.		Correction Plan Medications have been returned to the parents and staff have been talked to about reviewing medicines once a month. A form was given to parent to fill out for 6 months.	Expected Completion Date 1-31-25
Noncompliance Statement Current Authorizations For Medications On Premises Description: In the school age room, there is an albuterol inhaler and a hydrocortisone ointment being stored in the classroom that do not have authorizations to administer the medication. Repeat violation: Previously cited on 4/10/2023			Verification Date

NAME - Agency Worker
 Daniel Noel, Maureen Statten

Date Issued
 1/24/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

[Signature]
 2/6/25

DCF-F-CF80234-E (R.06/2011)