

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
4/30/2025

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Next Door Headstart - 29Th St

6000563746 / 001 - 220207

Address - Facility (Street, City, State, Zip Code)
2545 N 29Th St Milwaukee WI 53210

Telephone Number
414-562-2929

Date - Regulation Visit
3/13/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.055(1)(a) Supervision Of Children</p> <p>Description: On 3/10/25, a 3yo child was unsupervised for 3 minutes when the classroom was coming in from the outdoor space. He wandered from the group and hid behind a whiteboard in the hallway. The child was found by a teacher from another classroom and brought to the director.</p> <p>Repeat violation: Previously cited on 1/23/2025, 10/17/2023</p>	<p>1. The staff involved had a meeting to watch the video footage. Each staff person had to identify what went wrong, what should have been done differently and what they will do in the future.</p> <p>2. Review line zoning (where adults are when children are walking in line) and how to management strategies while walking in the hallway.</p>	<p>1. 3/11/25 2. 3/11/25</p>	
<p>2 251.055(1)(f) Child Tracking Procedure</p> <p>Description: On March 10, 2025, a 3yo child wandered away from his class group for 3 minutes. He was not properly tracked with his class during this timeframe.</p> <p>Repeat violation: Previously cited on 1/23/2025, 10/17/2023</p>	<p>1. The staff involved had a meeting to watch the video footage. Each staff had to identify how appropriate child tracking should have looked.</p> <p>2. Review child tracking procedures with staff.</p> <p>3. Review transitioning children from one area to the other.</p>	<p>1. 3/11/25 2. 3/11/25</p>	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Laura Taylor, Joel Marquez

Date Issued
4/16/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jenna Steiner
DCF-FS0294-E (R.06/2011)

4/30/2025