

**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**

**Date Correction Plan Due**  
3/5/2026

**TO FILE A COMPLAINT CALL**  
920-785-7811

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

**Name - Certified Operator / Licensed Center**      **Provider Number / Facility ID Number**

Sycamore Tree A Christian Child Care Center      6000559256 / 007 - 1016077

**Address - Facility (Street, City, State, Zip Code)**      **Telephone Number**

310 N Wilson Ave    Hartford WI 530271635      262-673-0161

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1    251.06(2)(i) <b>Deteriorating Paint</b></p> <p>Description: Based upon observation, the paint in the lower large motor space, the entrance to the elevator upstairs and downstairs, the upstairs large motor room, the toucan room and the hand railing of the stairwell was deteriorated in areas accessible to the children.</p> <p>Repeat violation: Previously cited on 9/10/2025</p>	<p>Areas of chipping paint are being repaired. Staff were reminded to report any fading paint to office staff promptly for repair.</p>	<p>3/27/26</p>	
<p>2    251.06(3)(b)4. <b>Emergencies - Record Of Fire / Tornado Drills</b></p> <p>Description: Based upon record review fire drills were not documented October 2025, November 2025, December 2025, and January 2026.</p> <p>Repeat violation: Previously cited on 9/10/2025, 4/18/2024</p>	<p>A new safety &amp; emergency document was printed, posted, and updated.</p>	<p>2/27/26</p>	

Name - Certified Operator / Licensed Center

Sycamore Tree A Christian Child Care Center

Provider Number / Facility ID Number  
6000559256 / 007 - 1016077

Address - Facility (Street, City, State, Zip Code)  
310 N Wilson Ave Hartford WI 530271635

Telephone Number  
262-673-0161

Date - Regulation Visit  
2/19/2026

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker  
Amanda Holz

Date Issued  
2/19/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

2/27/26