DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 9/16/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator/ Licensed Center		**Provider Number/ Facility ID Number**	
Happy Hearts Day Care Inc		6000557836 / 001 - 520474	
Address - Facility (Street, City, State, Zip Code) 3605 E 2Nd St Superior WI 54880	**Telephone Number** 715-398-6174	**Date - Regulation Visit** 8/19/2026	

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: Upon review of documentation available at the center, there was no record of days and hours worked and in which classroom when child care workers were included in staff-to-child ratios. Repeat violation: Previously cited on 7/13/2026, 6/10/2026, 3/4/2026	using form	9/8/26	
	251.055(1)(a) **Supervision Of Children** Description: According to staff statements, sight and sound supervision of awake children is not always maintained in the Infant Room when the assigned child care teacher will leave the classroom o go to the kitchen or the Director's office, or elsewhere in the center. peat violation: Previously cited on 7/13/2026, 3/4/2026	Hired more staff (Lead teacher) to be in the room with Assistant.	9/8/26	

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3	251.055(1)(b) **Supervision - Teacher Per Group Of Children** *Description:* According to staff statements, there was not a qualified child care teacher supervising a group of children on August 14th, 2026, August 17th, 2026, and on other various days when assistant teachers were left alone with groups of children for varying lengths of time. *Repeat violation:* Previously cited on 7/28/2026, 3/4/2026	Have correct teacher to assistant in room	9/8/26	
4	251.055(1)(f) **Child Tracking Procedure** *Description:* The center did not adhere to a procedure to ensure the names, numbers, and whereabouts of children are known to their assigned child care worker at all times on the day of the complaint visit when the attendance record in the PreK Room did not reflect the number of children in care. It was also observed that the Infant Room did not have a child tracking method in place. *Repeat violation:* Previously cited on 7/13/2026	using attendance form to track	9/6/26	

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5	251.055(1)(i) **Person In Sole Charge Of Children - Minimum Age** *Description:* According to multiple staff statements, a child care worker	under age staff is not here. We have correct staffing for all rooms	9/8/26	

	nder the age of 18 was providing sole supervision and care to children on multiple occasions. It was stated that this staff member will bring groups of children to use the bathroom, are left alone outside with children, and are left alone in the classroom with children for up to 15 minutes at a time. Repeat violation: Previously cited on 7/28/2026, 6/10/2026, 3/4/2026	Have hired casual staff. I am able to take kids in to potty (Beth	9/8/2	
6	251.055(2)(g)1. **Naptime - Staff-To-Child Ratio Supervision** *Description: According to multiple staff statements, a child care worker is not always within sight or sound supervision of sleeping children. The staff will leave the classroom to enter the kitchen or the Director's office, placing them outside of sight or sound supervision.* *Audio monitoring devices do not replace sound supervision.*	Hired more staff so Beth does not need to be in the Room + can take of other tasks if needed	9/8/26	
7	251.055(2)(g)2. **Naptime - Staff-To-Child Ratio Persons In The Center** *Description: Staff-to-child ratios are not always maintained in the center during naptime. Staff will sit in their vehicles while taking their break, rendering them not immediately available if children wake up.* *Repeat violation: Previously cited on 7/28/2026, 6/10/2026*	Hired more staff to cover break time	9/8/26	

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3605 E 2Nd St Superior WI 54880	715-398-6174	8/19/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
8	251.055(2)(L) **Staff-To-Child Ratios - Non-Classroom Duties** *Description: Child care workers shall be free of non-classroom duties when they are counted in meeting staff-to-child ratios. The second child care worker needed to meet staff-to-child ratio in the infant room*	Have more Staff as Stated above	9/8/26	

	...es not free of non-classroom duties when she was also needed in the kitchen to prepare lunch and snacks.	See previous page	9/8/26	
9	251.07(1)(e)4. **Daily Outdoor Activities** *Description: If a center is in operation for more than 3 hours per day, it is required that each child is provided with daily outdoor activities except during inclement weather or when not advisable for health reasons. During the visit, staff stated that they have not been bringing infants outdoors on a daily basis.* *Repeat violation: Previously cited on 7/24/2025*	Have more staff to be able to take them out	9/8/26	

NAME - Agency Worker
Amelia Gruber

Date Issued
9/1/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/16/26