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| Date Correction Plan Due 8/18/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 715-930-1148 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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|--|---|--|---|--------------------------|
| Name - Certified Operator / Licensed Center Happy Hearts Day Care Inc | | Provider Number / Facility ID Number 6000557836 / 001 - 520474 | | |
| Address - Facility (Street, City, State, Zip Code) 3605 E 2Nd St Superior WI 54880 | | Telephone Number 715-398-6174 | Date - Regulation Visit 7/24/2025 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 251.04(6)(b) Current, Accurate Daily Attendance Record Description: The attendance was not current and accurate on the day of the licensing visit when 22 children were signed in yet 27 children were counted in the building. Repeat violation: Previously cited on 7/23/2024 | Talked to Parents + posted notice that they <u>have</u> to sign in their children | 8/4/25 | |

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| 2 | <p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: The files for Staff A, D, E and F did not contain documentation of a physical examination report on a form provided by the department, completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.</p> <p>Repeat violation: Previously cited on 10/18/2023</p> | Staff is working one getting Drappt | Oct 1st | |
| 3 | <p>251.05(2)(a)4.a. Staff Record - Registry Certificate</p> <p>Description: Staff B is missing a certificate from The Registry documenting that they have met the educational qualifications for a teacher and has worked as a teacher for at least 6 months.</p> | She has one - She has to print it | Sept 15th | |
| 4 | <p>251.05(2)(a)4.d. Staff Record - Educational Qualifications</p> <p>Description: Staff A and F are working as qualified assistant teachers and are missing documentation of meeting the educational qualifications of the positions they hold.</p> | Trying to get the courses for them as I was told they were changing them & others were mis- information | Oct 15th | |

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| 5 | <p>251.05(2)(a)5. Staff Record - High School Diploma</p> <p>Description: The center did not have documentation of a high school diploma or it's equivalent for Staff B and D who hold a teacher position.</p> | <p>Staff is working on getting copies</p> | <p>Oct 1</p> | |
| 6 | <p>251.05(2)(a)7. Staff Record - Continuing Education</p> <p>Description: Staff A, B, C, D, and F did not have documentation of the yearly requirement of 15 hours of continuing education in 2024.</p> | <p>I am finding course for them to take</p> | <p>Oct 1</p> | |
| 7 | <p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: All reviewed Staff Records (Staff A, B, C, D, E, and F) were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p> | <p>Give the staff the web site they are going to watch it.</p> | <p>Sept 15</p> | |
| 8 | <p>251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: When asked, multiple staff stated that emergency evacuation plans had not been practiced since March 2025, or longer.</p> | <p>New Fire Drills + Tornado drills + review of evacuation procedure</p> | <p>Aug 18</p> | |

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| 9 | <p>251.06(9)(d)2.a. Food Storage - Dry Food</p> <p>Description: Open packages of dry foods were observed in cupboards in the kitchen and on top of the refrigerator. Dry foods, if opened, are required to be stored in bags with zip-type closure or containers with a tight-fitting cover and should be labeled.</p> | <p>re-packaged all our snacks to zip lock bags & relabeled them</p> | <p>7/24/25</p> | |
| 10 | <p>251.07(1)(e)4. Daily Outdoor Activities</p> <p>Description: If a center is in operation for more than 3 hours per day, it is required that each child is provided with daily outdoor activities except during inclement weather or when not advisable for health reasons. During the licensing visit, staff stated that they have not been bringing infants outdoors on a daily basis.</p> | <p>Short Staff to Cover infant rooms if 4 go out don't have an extra teacher working on it</p> | <p>Sept 30</p> | |
| 11 | <p>251.09(4)(a)10. Infant & Toddler - Diapering Lotions, Powders, Salves</p> <p>Description: Rule states to apply lotions, powders or salves to a child during diapering only at the specific written direction of the child's parent or the child's physician. The infant room did not have written directions or authorization forms from parents to apply lotions and salves that were in the room.</p> | <p>All forms were updated after visit</p> | <p>7/24</p> | |

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| Noncompliance Statement | | | |

6:00 am
up to 8:00

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Date Issued

8/4/2025

Date Signed

8/10/25

NAME - Agency Worker

Amelia Gruber

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Amelia Gruber