Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/8/2026		715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Little Scholars Cc And Preschool	5000571415 / 002 - 1012175

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3301 John Joanis Dr Stevens Point WI 544828858	715-344-0205	8/14/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff D, G, I, and Q did not have record of a health report on file. Repeat violation: Previously cited on 8/12/2025	Staff D, G, I and Q have either already ended their employment or have turned in their health report to Administration. Administration will review staff files periodically to ensure all required health documentation is completed and maintained.	10/06/2026	
2	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff F did not have record of child abuse and neglect training on file. Staff J and P did not have record of current child abuse and neglect training on file. Repeat violation: Previously cited on 8/12/2025	Staff F, J and P have either already ended their employment or have turned in their completed and current child abuse and neglect training to Administration. Administration will track training expiration dates and review staff records regularly to ensure that the required training remains current.	10/06/2026	

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3	251.05(3)(gr)3.a. **Meal Prep Personnel - Training** Description: Staff G did not have record of completing four hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work.	Administration has ordered a training class book for Staff G and when the book received we will work on finding and covering her shift for a day or two so that Staff G can work on completing the class as soon as possible. Going forward, required training will be verified before an employee begins working in meal service.	11/15/2026	
4	251.05(4)(c)1. **Continuing Education Requirement - Full Time Staff** Description: Staff P did not have record of at least 15 hours of continuing education on file.	Staff P is working on completing the 15 hours and as soon as it is complete we will ensure that the documentation is put in the file. Administration will oversee continuing education hours throughout the year to ensure full-time staff complete and document the required hours.	11/15/2026	
5	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: Staff Q was providing sole supervision to the Teal Classroom and does not meet the qualification of teacher.	The staff schedule was reviewed to ensure each group of children is supervised by a staff member who meets the required teacher qualifications. Administration will verify staff qualifications when making up the schedule and assigning employees to classrooms.	10/06/2026	
6	251.06(10)(f) **Bathroom Supplies** Description: In the Teal Classroom's bathroom there was no toilet paper in one bathroom stall and a roll of toilet paper was sitting on the floor in the other bathroom stall.	Toilet paper was properly supplied and stored in the classroom bathroom. Staff have been reminded to check bathrooms throughout the day to ensure toilet paper and other required items are available.	10/06/2026	

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7	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: The energy-absorbing surface below the play equipment and swings did not meet the required depth of nine inches of loose fill in a fall radius of four feet. Repeat violation: Previously cited on 8/12/2025	Administration will place an order with the landscaping company. However, because of the length of time it takes to receive the order, and then with the winter season upon us, it may not get on their schedule until Spring. Therefore, we will rake high areas into the low areas for a quick fix to be in compliance, until a shipment of chips can be delivered.	05/15/2027	
8	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: The fence height of the outdoor play space was less than for four feet high. The fence panels were reinstalled backward with the kickboard facing inwards decreasing the fence height to three feet and two inches. Repeat violation: Previously cited on 8/12/2025	There is disagreement that the cross-brace creates an unsafe condition or reduces the height of the fence. Although the cross-brace faces inward, it does not provide a series of foot holds that would allow children to continue climbing upward and over the fence. In comparison, commonly state approved chain-link fencing provides multiple openings throughout the entire height of the fence that can be used as footholds for climbing up and over the top. Our fence has been like this since 2007. Multiple state inspections have inspected this fence, including your current boss, and there has never been an issue. Children have never climbed over this fence. This fence, as the state rule DCF 251.06(11)(b)7. is currently written, meets that rule requirement, as well as the new commentary that goes with it.	N/A	
9	251.07(6)(f)1.a. **Medication Administration - Parent Authorization** Description: One medication in the Blue Classroom did not have a parent authorization to administer on file.	Staff have been reminded that medication may not be administered unless the required authorization is completed and on file, and medication records will be routinely reviewed by teachers and administration.	10/06/2026	

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10	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: The intake information for children in the Red 1 and Red 2 Classrooms are not being updated with changes in the child's development and routines every three months.	The infant and toddler intake information has been reviewed and updated to reflect current developmental and routine information. A three month review schedule will be maintained to ensure families are asked to update this information.	10/06/2026	

NAME - Agency Worker
Heather Struck

Date Issued
8/21/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Tonya Dillingham

Date Signed
10/06/2026