

Date Correction Plan Due 10/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Scholars Cc And Preschool		Provider Number / Facility ID Number 5000571415 / 002 - 1012175		
Address - Facility (Street, City, State, Zip Code) 3301 John Joanis Dr Stevens Point WI 544828858		Telephone Number 715-344-0205	Date - Regulation Visit 9/10/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: In the Green Classroom one staff did not sign in on 09/10/24 and one staff did not sign out on 09/09/24.</p> <p>In the Berry Classroom two staff were not signed out on 09/09/24.</p> <p>Repeat violation: Previously cited on 2/8/2024, 11/30/2022</p>	<p><i>The Director talked to the specific individual that did not sign out/in. However, to prevent this from happening again, the Director will continue to keep this as a topic of discussion on the monthly meeting notes.</i></p>	10/20/2024	
2	<p>251.07(2)(c)3. Time Out - Time</p> <p>Description: Per interview of staff, children are placed in time-out for 5 to 20 minutes.</p>	<p><i>All staff, prior to working will be trained that only children age 3 and older can have a time-out period and that the time-out periods will not exceed 3 minutes. This staff member was talked to and was told to call the office if they need additional support to help in the classroom.</i></p>	12/20/2024	

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3	251.07(2)(c)5. Time Out - Not Removed From Classroom Description: Per interview of staff, children are removed from the classroom and sent to the office for a time out until they can calm their bodies.	<i>As explained by the states, the office staff now know that state will not allow them to help alleviate classrooms tension by removing a distraught child from the classroom and helping them in the office. Now per state we will let the child stay in the classroom.</i>	<i>09/11/24</i>	
4	251.07(5)(a)5.a. Menus - Post Description: A current menu was not posted and available to parents. Repeat violation: Previously cited on 2/8/2024	<i>Every month, when the menu is posted. We now have a second person checking to ensure that it has been done.</i>	<i>10/01/2024</i>	
5	251.07(6)(dm)2. Medical Log - Pages & Entries Description: Lines were skipped in the Berry Classroom's medical log book. Repeat violation: Previously cited on 2/8/2024	<i>To ensure this doesn't happen again, the Director has added to her 6 mo. review checks that she will also check the documentation book for any skipped lines. We also discussed this issue with all the staff at a meeting.</i>	<i>10/01/2024</i>	
6	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log books in multiple classrooms were not reviewed within the last 6 months. Repeat violation: Previously cited on 8/8/2023	<i>The Director has the review checks on her checklist but now instead of waiting until it's due, it will be done earlier. This will help during the times when she's busy or has off work to have it completed earlier + more often than every 6 months.</i>	<i>10/01/2024</i>	

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NAME - Agency Worker
Heather Struck, Dezarae Wierzba

Date Issued
10/7/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Angela Dillingham

11/20/2024 / Revised 12/20/2024