Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/12/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca - Oaklawn Sacc	5000556395 / 034 - 2008675

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
500 21St St SE Menomonie WI 547512274	715-861-2345	10/19/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: The file for Staff B did not contain documentation of a physical examination report completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.	Staff B has Health Report on file	10/20/26	
2	251.05(2)(a)8. **Staff Record - Orientation** Description: Staff B and Staff D were missing documentation of having received a complete orientation within their first week at the center.	Staff B and D Orientation has been located and put into the file	10/20/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff B and Staff D were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting. Repeat violation: Previously cited on 3/12/2026	Staff B and D were assigned CAN trainging to complete	11/19/26	
4	251.094(5)(c)3. **School-Age Group Leader - Training** Description: Staff A, who is acting as a School-Age Group Leader, does not have the qualifications for this position.	Staff A is completing Group Leader class.	11/19/26	

NAME - Agency Worker
Amelia Gruber

Date Issued
10/29/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
11/11/26