DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/12/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Ymca-Meadowview Sacc		5000556395 / 009 - 520245	
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**	
4714 Fairfax St Eau Claire WI 54701	715-895-8105	10/28/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(k) **License Posted & Visible** Description: Rule states "The licensee shall post the child care license near the entrance or in some other conspicuous area of the center that is visible to the public." Contrary to rule, the license wasn't posted and the Licensing Specialist was unable to locate it.	We have posted a copy of the license by the entrance.	10/30/26	
2	251.07(6)(dm)2. **Medical Log - Pages & Entries** Description: Rule states in pertinent part, "Each entry in the medical log book shall be in ink, dated, and signed or initialed by the person making the entry." Contrary to rule, two on-site injuries occurred within the previous two months, but the entries were not dated.	We have retrained the individuals at meadowview on correct entry procedure. We will also include a refresh for the entire Staff at our Staff meeting on 11/9/26	11/9/26	

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Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**

NAME - Agency Worker
Heather Ruf

Date Issued
10/28/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/30/26