DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/20/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca - Downtown Ec Sacc	5000556395 / 001 - 520083

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
700 Graham Ave Eau Claire WI 54701	715-839-4609	8/4/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(3)(b)2. **Emergencies - Practice Written Plans** Description: Rule states "Each center shall practice their fire evacuation plan monthly, and tornado drills monthly from April through October". During a monitoring visit, four staff were unable to recall participating in fire or tornado drills in June and July of this year. A review of the fire and tornado drill report, also revealed there were no documented dates and times for fire and tornado drills.	This site is only active June - August. Emergency drills were conducted but failed to be recorded. Going forward person running the drill will be responsible for recording the date & time. This will most often be the Program Director	8/16/26	

NAME - Agency Worker
Heather Ruf

Date Issued
8/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Kelsey Lund

Date Signed
8/16/26

DCF-F-CFS0294-E (R.06/2011)