DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/2/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Ymca-Halmstad After School Program		5000556395 / 024 - 2005054	
Address - Facility (Street, City, State, Zip Code) 565 E South Ave Chippewa Fls WI 547293080	**Telephone Number** 715-861-2345	**Date - Regulation Visit** 5/22/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(c) **Current, Accurate Information** Description: From Licensor's monitoring visit to YMCA-Halmstad After School Program on 5-21-2026, one child care worker identifies herself as the lead worker and the second child care worker identifies herself as the assistant worker. On 5-22-2026, the Licensor met with the center director and review the staff file on the two child care workers. According to the center director, the lead worker is the designated School-Age Program Leader. The Licensor reviewed the School-Age Program Leader's file and the documentation in the file showed her position title as the School-Age Group Leader.	The staff member no longer works in the School-Age Child Care dept for the YMCA.	6/5/26	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A's health report was incomplete. Staff B did not have a completed health report in her staff file.	The health report has been printed and placed in her file.	5|22|26	
3	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff B did not complete the training in Mandated Reporter on Child Abuse and Neglect with-in one week from the start of working at this center.	The training is complete.	6|16|26	
4	251.05(3)(g)1. **Assistant Child Care Teacher - Supervision** Description: The Licensor completed a review of the staff file on the two child care workers who were working on the day of 5-21-2026. The licensor found that neither of the two workers had the qualification to work as a School-Age Program Leader. The two workers were qualified to work as a School-Age Group Leader or an Assistant Child Care Teacher. On 5-21-2026, the classroom did not have a qualified School-Age Program Leader or a Child Care Teacher supervising the two assistant workers.	Sites have Program Leaders scheduled at all times.	6|5|26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
5	251.095(2m)(c) **School-Age Care - Supervision Of Group Of Children** Description: The Licensor completed a review of the staff file on the two child care workers who were working on the day of 5-21-2026. The licensor found that neither of the two workers had the qualification to work as a School-Age Program Leader.	Sites have a Program Lead Scheduled at all times.	6/5/26	

NAME - Agency Worker
Sou Yang

Date Issued
6/18/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
7/2/2026