Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
4/21/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Ymca - Oaklawn Sacc		5000556395 / 034 - 2008675
Address - Facility (Street, City, State, Zip Code)	**Telephone Number**	**Date - Regulation Visit**
500 21St St SE Menomonie WI 547512274	715-861-2345	1/20/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(a) **Staff - Competency** Description: The child care worker providing sole supervision on 01/20/26, was not able to provide responsible care to all children based on observations and discussions with the child care worker when she was unaware of basic responsibilities and functions of her job, including who the second adult in the building would be that she could call on, what to do in an emergency, who the 5 minute contact person is, the steps for cleaning and sanitizing tables, etc.	This staff member no longer works for the YMCA as of January 2026.. Staff trainings on proper supervision occur monthly at in-person staff meetings. The five-minute contact has been identified and staff members have the contact info. Steps for cleaning and sanitizing occur monthly at in-person staff meetings.	01/30/2026	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
2	251.055(1)(a) **Supervision Of Children** Description: On 01/20/26, each child was not supervised by a child care worker who is within the sight and sound of the children to guide the children's behavior and activities, prevent harm, and ensure safety when the child care worker left children unattended in various areas of the cafeteria while she left the room and went down the hall to open the exterior school door for a parent.	This staff member no longer works for the YMCA as of January 2026. Proper supervision with this particular door access has been discussed at in-person staff meetings.	01/30/26	

NAME - Agency Worker
April Callihan

Date Issued
4/7/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
04/07/26