


Date Correction Plan Due 10/31/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ymca-Manz Sacc		Provider Number / Facility ID Number 5000556395 / 003 - 520389		
Address - Facility (Street, City, State, Zip Code) 1000 E Fillmore St Eau Claire WI 54701		Telephone Number 715-895-8107	Date - Regulation Visit 10/9/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: Rule states in pertinent part 'The ratio of child care workers to children may not be less than the minimum number of child care workers to children as detailed in DCF 251.' On this date, one staff person was outside with 23 children (ages 5 and older), while the second staff person was inside the school building cleaning up following snack time, for approximately 10 minutes. This took the second staff person out of ratio. Staff to child ratios are 1:18 for children over 5 years of age.</p>	<p>Staff member was reminded of training and the priority to maintain appropriate supervision at all times. Further direction was shared for how to complete tasks while safely supervising children at the same time.</p>	10/10/2025	

NAME - Agency Worker Heather Ruf	Date Issued 10/14/2025
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SIGNATURE - Certified Operator or Designee / Licensee or Designee 	Date Signed 10/24/2025
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